

Present: Ms Patricia Flood (Chairperson)
Mayor Leonie Kerley
Cr Margaret McDonald

In Attendance: Andrew Cole (CEO)
Peter Ward (Deputy CEO)
Lucy Gale (Personal Assistant)
Tamara Harrison (Senior Administration Officer)
Penny Sternal (Risk Management Officer)
Deputy Mayor Peter Button

1. Opening

The Chairperson of the Committee opened the meeting at 10:00am

2. Apologies and Leave of Absence

- 2.1 Apologies : Cr Grant Rowlands
- 2.2 Leave of Absence: Nil

3. Conflict of Interest Provisions

Pat Flood declared a conflict of interest with item 6.1 Audit Committee Terms of Reference Review 2019-20

4. Confirmation of Minutes

4.1 Audit Committee Meeting held on the 23rd October 2018

MOVED: Cr McDonald **SECONDED:** Mayor Kerley

“That the Minutes of the Audit Committee Meeting held on the 23rd October 2018 be confirmed as printed and supplied.”

CARRIED UNANIMOUSLY

5. Business arising from the Minutes

Nil

6. Business Items

6.1 Audit Committee Terms of Reference Review 2019-20

Pat Flood departed the meeting at 10:04am
Cr McDonald took chair of the meeting

MOVED: Mayor Kerley **SECONDED:** Cr McDonald

“That the Audit committee recommends to Council:

- 1. That the Terms of Reference are amended to alter the term of appointment for one of the Independent Members to a date near the mid point of the term of Council, to ensure continuity of at least one Independent Member over the election timeframe; and*
- 2. That the independent member Pat Flood is re-appointed for a period of 2 years.*
- 3. That the additional independent member be appointed until the end of the current term of Council.”*

CARRIED UNANIMOUSLY

Pat Flood re-joined the meeting and took chair of the meeting at 10:10am

6.2 Annual Business Plan roles, Responsibilities and Targets 2018-19

MOVED: Cr McDonald **SECONDED:** Mayor Kerley

“That the Audit committee recommends to Council that the Roles and Responsibilities for the Annual Business Plan and Financial Budget Targets are adopted by Council.”

CARRIED UNANIMOUSLY

6.3 Audit Work Programme

Noted

6.4 Calendar of Policy Review

Noted

7. Confidential Items

Deputy Mayor Peter Button & Tamara Harrison departed the meeting at 10:39am

7.1 Council Residence 10 Dalling St Port Broughton

MOVED: Cr McDonald **SECONDED:** Mayor Kerley

“Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all persons, except The finance Manager, Chief Executive Officer, Risk Management Officer and Minute Taker, be excluded from attendance at the meeting for Agenda Item 7.1. The Council is satisfied that, pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is:

** conducting business; or*

** proposing to conduct business; or*

** would prejudice the commercial position of the Council*

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in

the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances."

CARRIED UNANIMOUSLY

MOVED: Cr McDonald **SECONDED:** Mayor Kerley

"That having considered Agenda Item 7.1 in confidence under Section 90(2) and (3)(b) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of that Act orders that the documents relating to agenda item 7.1 be retained in confidence for a period of 12 months and that this order be reviewed every 12 months"

CARRIED UNANIMOUSLY

7.2 Independent Member

Penny Sternal departed the meeting at 11:06am

MOVED: Cr Leonie Kerley **SECONDED:** Cr McDonald

"Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all persons, except the Finance Manager, Chief Executive Officer and the Minute Taker be excluded from attendance at the meeting for Agenda Item 7.2 The Council is satisfied that, pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead). The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances."

CARRIED UNANIMOUSLY

MOVED: Mayor Kerley **SECONDED:** Cr McDonald

"That having considered Agenda Item 7.2 in confidence under Section 90(2) and (3)(a) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of that Act orders that the documents related to item 7.2 be retained in confidence for a period of 12 months and that this order be reviewed every 12 months."

CARRIED UNANIMOUSLY

8. Other Business

Nil

9. Next Meeting

Tuesday April 30 2019 10am

10. Closure

The meeting was closed at 11:50am

Pat Flood

Chairperson