

**MINUTES OF THE MEETING OF THE  
DISTRICT COUNCIL OF BARUNGA WEST  
HELD AT THE BUTE COUNCIL CHAMBERS ON  
MARCH 9TH 2004 AT 7.00PM**

**PRESENT:**

(Chairman) D. Dolling, I. Burgess, H. Daniel, G. Simmons, I. Young,  
J. Aitchison, B. Rooney, N. Hand (District Manager),  
P. Ward (Manager – Finance & Admin) and L. Addison (Environmental  
Development Officer).

**APOLOGIES:** T. Schkabaryn, L. Kerley

**CONFIRMATION OF MINUTES**

Cr Daniel moved, Cr Aitchison seconded,

*“that the Minutes of Meeting held on February 10th 2004 be confirmed as printed  
and supplied.*

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

1. No response has been received to date from Guides Australia regarding the Girl Guides hut at Port Broughton.
2. The Chemical Storage shed for the Port Broughton depot has been ordered and is due for delivery soon.
3. Representatives from the Port Broughton District Hospital and Health services will be addressing our April meeting on increased primary health care in the Community (Robyn Bowley and Tracey Stringer).
4. Cr Burgess moved, Cr Rooney seconded

*“that Council consider at the next Works Meeting a lease arrangement for the  
Measday’s property at Bute with Jarrod McArdle.”*

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

Members are given the opportunity to detail an interest in any items that are in the Agenda for the Council meeting.

Cr Aitchison advised he had a potential conflict of interest on the STEDS tender and proposed Aitchison Road sealing.

## **MEMBERS REPORTS**

### **Cr. DOLLING**

1. Attended interviews for Environmental Development Officer 24/2/04
2. Attended Works, Machinery & Audit Committee meetings 25/2/04
3. Attended Adelaide for truck inspection for Works Committee 2/3/04
4. Trip to Hawker to look at ATCO Hut for Works Committee 4/3/04
5. Port Wakefield Central Region LG Association.
6. Wards Hill 100 Year celebrations 7/3/04

### **Cr. DANIEL**

1. Attended Animal & Plant Board meeting 17/2/04
2. Attended interviews for Environmental Development Officer 24/2/04
3. Attended Works, Machinery & Audit Committee meetings 25/2/04

### **Cr. SCHKABARYN**

1. Attended Works, Machinery & Audit Committee meetings 25/2/04
2. Trip to Hawker to look at ATCO Hut for Works Committee 4/3/04

### **Cr. BURGESS**

1. Attended interviews for Environmental Development Officer 24/2/04

### **Cr. G.SIMMONS**

1. Attended Bute 2000 meeting 11/2/04
2. Attended Bute Sporting Club meeting 8/3/04
3. Attended Barunga Village meeting 9/3/04

### **Cr ROONEY**

1. Attended Works, Machinery & Audit Committee meetings 25/2/04
2. Waste Disposal and Recycling meeting
3. Attended Adelaide for truck inspection for Works Committee 2/3/04

### **Cr KERLEY**

Nil

### **Cr AITCHISON**

1. Attended skate park meeting 17/2/04
2. Attended Works, Machinery & Audit Committee meetings 25/2/04
3. Attended Adelaide for truck inspection for Works Committee 2/3/04

### **Cr YOUNG**

1. Attended Works, Machinery & Audit Committee meetings 25/2/04
2. Attended HACC meeting at Maitland 2/3/04
3. Attended Yorke Peninsula CC Management Board meeting

## **MEMBERS QUESTIONS**

Nil

## COMMITTEE REPORTS

Cr Rooney moved, Cr Burgess seconded

*“that the Committee reports be received”.*

CARRIED

## WORKS COMMITTEE – 26<sup>th</sup> February, 2004

Cr Daniel moved, Cr Young seconded

*“that the Recommendations No’s 1 – 15 of the Works Committee meeting held on 26<sup>th</sup> February, 2004 be adopted*

1. *That Council consider funding portion of the cost of the public BBQ for the Alford Tennis Club in 2004/05, and that the Club seek any grant possibilities for funding.*
2. *That Coast Road at Tickera be sealed to 8m wide and Second Street Tickera be sealed to 7m wide.*
3. *That approval be granted for Scott Roberts to cart material to the hills.*
4. *That a letter be forwarded to Steve Curtis advising that it is an offence to cut Council trees without Council permission, and that an article be placed in the Newsletter.*
5. *That arrangements be made for a Trespassers Prosecuted sign at the Kulpara dump.*
6. *That Council consider as part of its Works Program, a reseal of the bitumen roads in Fishermans Bay.*
7. *That Council consider the upgrade of Alford Tickera Road and Broughton Terrace as part of its Works Program.*
8. *That Maintenance Supervisor be authorised to spread fines on the corners of George Street and Martin Terrace and George Street and Florence Street.*
9. *That Council grant approval to SA & CL Bussenschutt to plant approximately 150 trees adjacent to the roadsides at their property at Tickera, subject to an inspection to be held with the Maintenance Supervisor and advise on suitable species be obtained.*
10. *That an upgrade of Camerons Road be considered as part of Councils program.*
11. *That Council agree to remove the sleepers and bushes in front of the pine tree at the Bute Hall at the time of the paving of the footpath.*
12. *No action be taken in upgrading the North Fisherman’s Bay Road.*

13. *That the depth indicator be purchased for the creek crossings on the Mundoora Road and Boundary Road.*
14. *That the decision to upgrade the road be considered when rubble is raised in Aitchisons pit to ascertain the suitability for use on the Prawn Farm Road.*
15. *That a letter be forwarded to Transport SA seeking information on proposed works for the Port Broughton jetty”.*

CARRIED

Cr Daniel moved, Cr Aitchison seconded

*“that repairs (including sealing) to Dolling Street be considered by the Works Committee for inclusion in the 2004/05 Budget.”*

CARRIED

Cr Daniel moved, Cr Simmons seconded

*“that spoon drains and/or culverts be approved for Coast Terrace, Tickera.”*

CARRIED

Cr Aitchison moved, Cr Young seconded

*“that Council obtain cost estimates for sealing of the gopher track at the Port Broughton Area School and contribute up to \$500 toward that cost.”*

CARRIED

Cr Young moved, Cr Daniel seconded

*“that Council send a letter to shack owners on John Lewis Drive (Nos. 35-63) seeking comment about the proposal to block public access to the beach.”*

CARRIED

## **MACHINERY COMMITTEE**

Cr Young moved, Cr Rooney seconded

*“that Recommendations No’s 1 – 8 of the Machinery Committee held on 25<sup>th</sup> February 2004 be adopted*

1. *That Council agree to purchase the Volvo truck for \$159,859 less trade in \$66,000 from CMV Volvo, with the inclusion of the 340hp motor and sleeper cab, for an additional price of up to \$2000.*
2. *That the body for the new truck be purchased from AJ Stock, with the heavier plate (6mm floor x 5mm side).*
3. *That financing of the new truck and body be with a Debenture Loan from the Local Government Finance Authority for a period of 7 years.*
4. *That Council agree to purchase the Case Skidsteer for \$44,600, and purchase the broom, pot hole borer with 390mm auger bit, and forks for the skidsteer.*

5. *That any decision on the purchase of any trailer be deferred pending further investigation and further prices be obtained.*
6. *That the tender for the Cat 920 Loader (Neville Bussenschutt \$49,104) be accepted.*
7. *That the tender for the flail mower (GP McDonald & Son \$1250) be accepted.*
8. *That the rotary slasher and the disc plough be sold at the Port Broughton Apex Club sale on the Wokurna Oval”.*

CARRIED

## **EXECUTIVE COMMITTEE**

Cr Daniel moved, Cr Burgess seconded

“that Recommendation No 1 from the Executive Committee held 24<sup>th</sup> February 2004 be adopted

1. *That Marcus Stevens of Ingle Farm be offered the position of Environmental Development Officer (Cadet), with the proviso that he be able to obtain entry to the Tasmanian college of TAFE to undertake the Diploma of Building Surveyor Technician, and to obtain those qualifications, and further that the District Manager and the Manager – Finance and Administration arrange a suitable package for Marcus Stevens”.*

CARRIED

## **MANAGER’S MEETING**

Cr Daniel moved, Cr Burgess seconded,

“*That all vehicles have a record book for drivers to record all vehicle faults and complaints, and that the Works Manager checks this book at regular intervals and takes remedial action.*”

CARRIED

## **REPORTS**

Cr Burgess moved, Cr Young seconded,

“*All reports be received.*”

CARRIED

Cr Young moved, Cr Daniel seconded,

“*that the meeting be adjourned at 7.50pm for the sitting of the Development Assessment Panel.*”

CARRIED

## **DISTRICT MANAGER'S REPORT**

### 1. Port Broughton Boat Ramp

Unfortunately at the time of writing this report I still have not heard from the Minister of Transport and the Minister of Regional Development regarding our applications for funding. I have been told by representatives of both departments that they are waiting for Ministers to sign off. This has been the case for the past three weeks and to say I am frustrated is an understatement.  
(No wonder our state is going nowhere!)

I have been in contact with representatives of those departments, who share my frustration.

Through our local Flinders Regional Area Consultative Committee (FRACC) representative Meredith Patterson, I am having a meeting with their CEO in March to pursue further options to obtain funding from the Federal Government.

**- Noted**

### 2. Appointment of Cadet Environmental Development Officer

I am pleased to advise that the Executive has appointed Marcus Stevens to the position of Cadet Development Officer for the Council.

Marcus currently has a Degree in Environmental Management, and has some background in the building industry as a tradesman and salesman. Marcus will receive some exemption on the Diploma of Building Surveying Technician and is hopeful of being qualified within eighteen months.

Marcus and his wife Sue, with their three boys will be moving to Port Broughton in the next few days and will commence work on Monday 15<sup>th</sup> March 2004.

Marcus has been advised that he has been accepted into the TAFE (Tasmania) for his required Diploma.

**- Noted**

### 3. Supplementary Elections

Nominations have now been called for the supplementary election following the resignation of Andy Theobald. Nominations close at 12 Noon on 18<sup>th</sup> March 2004. There has been a strong interest in the position with several nomination forms being allocated to date.

Following the closure of nominations arrangements will then begin for the posting out of all the ballot material. This will occur during the week of 30<sup>th</sup> March to 5<sup>th</sup> April 2004.

The Council's Electoral Roll has now been completed after a lot of effort to convert the roll. It has virtually meant starting from scratch as the previous roll was not acceptable.

I will be on annual leave at the close of nominations, but have arranged for Peter to undertake the necessary procedures. I will be in phone/fax contact with Peter during this time.

**- Noted**

4. Fishermans Bay Crown Land Holiday Homes

A letter has been received from the Department for Environment and Heritage regarding a risk assessment undertaken by Richard Oliver International for the holiday homes in the Crown Land Section of Fishermans Bay.

The report highlights several areas of concern that the Department will be looking to address. My concern is that the Department may be looking to divert some of the risks and responsibilities to the Council, and we should be resisting any such ideas very strongly.

I have forwarded a copy of this report to our Mutual Liability Scheme so that they are aware of what is happening.

Mr Jack Nicolaou of the Department has advised that he is prepared to meet with a Deputation of the holiday home owners and Council, and I would advise that this would be a good idea and the Mutual Liability scheme should be involved.

Cr Daniel moved, Cr Burgess seconded

*“That before Council makes a submission on the report of Richard Oliver International on the risk assessment of the Crown Land holiday homes at Fishermans Bay that a meeting be held with the Department of Environmental and Heritage, a delegate of holiday home owners, the Council and the Local Government Association Mutual Liability Scheme”.*

CARRIED

5. Fishermans Bay Management Pty Ltd

A request has been received from our Lawyers (Norman Waterhouse) from the lawyers of Fishermans Bay Management for a meeting to consider entering into a binding arrangement with Council to enable the freeholding of the properties at Fishermans Bay. No details for a proposal was given by Thompson Playford, and on the advice of our solicitors I have instructed them to obtain a proposal for Council to consider, to enable a meeting of all parties to take place.

**- Noted**

6. Port Broughton Urban Design Study

At the last meeting I tabled a draft report from Hames Sharley on the Urban Design framework for Port Broughton. This study looks at the major upgrading of several areas of the Port Broughton shopping area and foreshore area, and will assist Council in obtaining funding for infrastructure projects.

Council needs to formally adopt the draft with any amendments, to enable the final report to be prepared. Copies of the report have been distributed to some members and the Port Broughton Progress Association. (If you would like to read a copy before the meeting, please contact me).

Cr Daniel moved, Cr Aitchison seconded

*“That the Draft report of Hames Sharley, on the Urban Design Framework for Port Broughton be accepted by Council, and that Hames Sharley be authorised to prepare the final report. (with any amendments).”*

CARRIED

7. Meetings

During the past month I have attended the following meetings:

11<sup>th</sup> Feb – South Australian Boating Facilities Advisory Committee at Port Broughton.

12<sup>th</sup> Feb – State Electoral Commission – Adelaide (Electoral Roll)

19<sup>th</sup> Feb - Yorke Regional Development Board

24<sup>th</sup> Feb – SA Water (re: future water supply for Pt Broughton)  
- Interviews for Environmental Development Officer

25<sup>th</sup> Feb – Audit/Machinery/Works Committee  
- Prospective Councillors Information Session

28<sup>th</sup> Feb – Yorke Regional Development Board – Aquaculture Comm

29<sup>th</sup> Feb – LGA Waste Forum – Adelaide (Cr Schkabaryn)

- **Noted**

8. Home and Community Care (HACC)

On Friday 13<sup>th</sup> February 2004 I met with Amy Harvey and Julie Mason of the Yorke Peninsula HACC and the local telephone co-ordinator regarding the delivery of services within our Council area. The major concern was the use by clients of the 1300 telephone number that was causing problems for the clients and co-ordinators.

I am pleased to advise that we have reached a good compromise for all concerned and local clients can now ring our telephone co-ordinators direct, and not use the 1300 number.

- **Noted**

9. Annual Leave

I wish to confirm with members that I will be on Annual Leave during the period of 15<sup>th</sup> – 26<sup>th</sup> March 2004 (both dates inclusive) and that Peter Ward will be acting as District Manager in my absence.

- **Noted**

## **FINANCE REPORT**

Cr Rooney moved, Cr Simmons seconded

*“the accounts totaling \$156,171.64 as paid on cheque numbers 9214 to 9305 including Salary debits be passed for payment, and bank reconciliation statement be accepted”*.



Cr Rooney moved, Cr Daniel seconded

*“that the Budget Comparison for the 8 months ended February 2004 be accepted.*

CARRIED

## **ENVIRONMENTAL HEALTH OFFICER’S REPORT**

### **1. SCHOOL BASED IMMUNIZATIONS**

Council is asked to consider the future directions of School Immunizations after the 2004 year, Lyn will organise and liaise with this office at the end of the year to arrange the appropriate returns to be forwarded to the Department of Human Services, Communicable Disease Control Branch, Trish Harris PO Box 6 Adelaide SA.

The 2004 School Immunizations Program includes:

Secondary School – Port Broughton

Hepatitis B Year 8 students

Diphtheria, Tetanus, Pertussis (dTpa)

Year 9 students

Meningococcal C Year 8 & 9 students only

Primary School - Port Broughton

- Bute

- Alford

Meningococcal Years 1 – 7

**Note:** - Country Councils can immunize all of the children at each school in the one year or the program can be charged.

2004 year 5 – 7

2005 year 1 – 5 only

There appears to be 2 arrangements with Council to receive the immunizations free of – cost from the Government to be administered to the school children in the Council area.

Hepatitis B and Diphtheria, Tetanus, Pertussis (dTpa) has been on going for a considerable time and I cannot find any specific authority for this service, other than to continue accepting the offer and documentation submitted each year.

Meningococcal C, vaccine has a contractual arrangements signed by Council and the Minister on or about the 15<sup>th</sup> April 2003 where the agreement is for a term of 3 years commencing 1<sup>st</sup> January 2004 to 31<sup>st</sup> December 2005.

Funding for Meningococcal is to be paid at the beginning of each year as outlined in Schedule 3.

The Council will have to decide to:

Continue the service to December 2005 or,

Advise the Department to change the contract to Port Broughton Medical Centre.

Depending on the direction taken the Department will need to be advised to allow the other immunization arrangements to be changed.

It will be disappointing if Council hands over the immunization responsibilities to the Medical Centre but that decision will be made in due course.

Lyn has had a meeting with Dr Neville Whitford and discussions at this stage are along the following:

- 1) Neville will work in with Lyn to provide the service for 2004 in accordance with the contractual requirements.
- 2) For 2005 and onwards the Port Broughton Medical Centre will take over the contracts and requirements to provide the school based program and Council will not be involved at all.

Or

- 3) If Council continues to handle the service then he will provide the administration of the immunizing to the School children and Council will carry on the administration duties to arrange the details and obtain the required immunization and hold them at the required temperatures.

This proposal is appropriate if Council cannot obtain a multi skilled officer and feels that this significant change is necessary.

Cr Young moved, Cr Burgess seconded

*“that Council continue to oversee the provision of Immunization services to schoolchildren.”*

CARRIED

## **2. STED’S Connection to Council controlled Buildings in Port Broughton.**

- 1) The Port Broughton Boat Ramp toilet block
- 2) The Town Hall building
- 3) The Council Office

These 3 building all require work to be carried out by licensed contractors with:

1. To have a new septic tank 3000 litre installed and connect to the STEDS connection, and fill in the old septic tank and effluent soakage.
- 2&3 To have their existing septic tanks connected to the STEDS and infill the old soakage areas.

Two contractors have been asked to have their prices for the work on these 3 buildings into the Council Office by 2<sup>nd</sup> March 2004.

These quotes will be presented to the Council meeting on the 9<sup>th</sup> March 2004.

In addition the Smith Caravan Park will require connection of the existing septic tank to the connection point provided in the Caravan Park.

Council is asked to consider this as capital works and include this connection in conjunction with the work on the other 3 systems.

Prices have not as yet been requested but the contractors will be asked to prepare their costings and Council if agreeing to the work being carried out can allow the officers to include this work with the selected tenders for the first 3 buildings.

Cr Daniel moved, Cr Simmons seconded

*“Council consider the tender price of \$5,500.00 (GST inclusive) from Aitchison Earthmoving to carry out the work of connecting septic tanks to the STEDS at the boat ramp toilets, the town hall and the Council office all as detailed in the letter from Council.*

CARRIED

Cr Young moved, Cr Simmons seconded

*“The Officers of Council consider a price to connect the Smith’s Caravan Park septic tank to the STEDS when this price is provided”.*

CARRIED

## **ANIMAL & PLANT CONTROL OFFICER’S REPORT**

### 1. NRM Report

The Natural Resource Management Bill is before State Parliament at the moment. It is expected that it should be passed as everyone seems happy with its present form.

**- Noted**

### 2. Regional NRM Steering Committee

The Committee met on February 24<sup>th</sup> at Clare, Neville Wilson has been appointed as chair of the Committee. The meeting was used to identify issues that will need to be addressed by the Committee.

The meetings will be held on a monthly basis.

**- Noted**

## **CORRESPONDENCE**

Cr Daniel moved, Cr Aitchison seconded

*“that the correspondence be received”.*

CARRIED

### 1. Mr J. Affolter – Crown Land Fishermans Bay

Forwarding a letter to the Minister of Environment regarding the recent risk assessment review at Fishermans Bay and advising that they are still continuing to seek freeholding of the Crown Land area of Fishermans Bay.

**- Noted**

2. Bute 2000 Onwards Committee

Asking Council to look at improving the lawn area in front of the Bute Council office and to arrange for the time capsule to be reinstated in the Bute Town hall.

(D/Manager's Note: - Matthew Rose has trimmed the trees and is arranging for a sprinkler system on the eastern side of the path. On the western side of the path it is proposed to take out the lawn and brick pave the area around the flagpole and post box).

**- Noted**

3. W & J McLean – Cranebrook NSW

Forwarding a complimentary letter following their stay in the Bute Caravan Park in January.

(D/Manager's Note: - This letter has been given to staff and is posted in the Bute Notice Board).

**- Noted**

4. Lions Club of Port Broughton

Seeking assistance from Council to upgrade the aeroplane at the Broughton foreshore, including safety barriers when the plane is removed for repairs. Also seeking assistance with roofing iron for their shed, located on Council property.

**- Noted**

5. Mr K. Roskell - Georgetown

Advising of an incident on the Port Broughton foreshore where he fell injuring himself and damaging his tracksuit parts and is seeking compensation to replace his tracksuit pants.

(D/Manager's Note: - The hole that Mr Roskell injured himself on has been attended to.

Cr Young moved, Cr Rooney seconded

*“that Council write to Mr Roskell and contribute and ex gratia payment of \$50 towards replacement tracksuit pants, without any admission of liability”.*

CARRIED

6. Mr R. Summerton – Port Broughton

Asking Council to keep in mind future names for roads in our Council district recognizing the Waters and Peel families, who were early settlers and operated a carrier and deli business.

**- Noted**

7. Department of Water, Land, Biodiversity and Conservation

Acknowledging receipt of our application for Stormwater Catchment study for Bute and that our application will be considered in May/June 2004.

**- Noted**

8. SA Tourism Commission

Advising that they have agreed not to proceed with the naming of the road from Wallaroo to Port Pirie.

**- Noted**

9. Local Government Association of SA

- (a) Advising of the success of the Roads to Recovery program, which has resulted in extra funding for the next four years and forwarding an account for our contribution to the campaign.

Cr Daniel moved, Cr aitchison seconded

*“That Council approve the payment of \$742.10 to the Local Government Association as our contribution to the Roads to Recovery campaign”*

CARRIED

- (b) Seeking nominations from interest qualified people to be the Local Government Representatives on the Natural Resources Management Board.

**- Noted**

- (c) Forwarding a media release on the review of the development and planning system in South Australia.

**- Noted**

- (d) Forwarding copies of Report No’s 6 – 8.

**- Noted**

9. Minister of Transport

Advising of Council’s success in obtaining a \$750,000 grant from the south Australian Boating Facilities Advisory Committee for the redevelopment of the Port Broughton Boat Ramp. The approval comes with 8 conditions.

Cr Daniel moved, Cr Young seconded

*“that Council accept the offer of the grant from the Minister of Transport for the redevelopment of the Port Broughton Boat Ramp.”*

CARRIED

10. P Aitchison

Asking Council to consider the sealing of 140 metre section of Aitchisons Road (off the Port Pirie Road), when the sealing of Kerley Street is being done.

Cr Daniel moved, Cr Rooney seconded

*“that Council agree to prepare the road up to sealing standard provided that Mr Aitchison pays for the final seal and ongoing maintenance.”*

CARRIED

11. Rosalie and John Patterson – Parma Street

Advising that she is concerned at the stormwater disposal off the shed owned by Steve Curtis (Fisherman’s Bay Road), in particular that it will run into her property.

Cr Daniel moved, Cr Young seconded

*“that Council write to Mr Curtis requesting that the work originally required to be undertaken be completed within 30 days, and that the Pattersons be advised accordingly.”*

CARRIED

## **CHANGE OF OWNERSHIP**

Cr Daniel moved, Cr Simmons seconded

### **LAND**

Section 114 Hd Wokurna  
44 Kerley Street, Port Broughton  
1A John Lewis Drive, Pt Broughton  
Lot 18 Cross Street, Mundoorra  
Fourth Street, Alford  
13 Garfish Road, Fishermans Bay

### **SELLER**

Grieg BE  
Clayton KL  
Till GJ & BD  
Henshell CR  
Peters P & M  
Tieste AE & BP

### **BUYER**

Winen PJ & DK  
Mcenvoy WR & KMC  
Slavin GB  
Usher AD & LM  
Campain HR (Lessee)  
Rodgers RL & BP

## **PETITIONS, MEMORIALS, NOTICES OF MOTION**

Nil

## **GENERAL BUSINESS**

1.

**DEPUTATION**

Nil

**CLOSURE**

**The Chairman declared the meeting closed at 10.27pm**

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D.DOLLING  
CHAIRMAN