

**MINUTES OF THE MEETING OF THE
DISTRICT COUNCIL OF BARUNGA WEST
HELD AT THE BUTE COUNCIL CHAMBERS ON
JANUARY 13TH 2004 AT 7.00PM**

PRESENT:

(Chairman) D. Dolling, I. Burgess, H. Daniel, T. Schkabaryn, G. Simmons,
I. Young, B. Rooney, L. Kerley, N. Hand (District Manager) and
P. Ward (Manager Finance and Administration).

APOLOGIES:

Cr J. Aitchison & A. Theobald

CONFIRMATION OF MINUTES

Cr Rooney moved, Cr Burgess

*“that the Minutes of Meeting held on December 9th 2003 be confirmed as printed
and supplied”.*

CARRIED

BUSINESS ARISING FROM THE MINUTES

1. Mr SJ. Curtis (24 Fishermans Bay Road) has agreed to take the necessary action to dispose of stormwater from his new shed appropriately and has therefore avoided legal action. Checks will be made to ensure that the stormwater is disposed of properly.
2. The Environmental Health Officer has prepared a report and costings for possible locations within the Port Broughton township area, for the construction of a waste (septic) facility for campervans and motorhomes to use.

- To be discussed at Council next's Work's meeting
3. Mr M. Rush (6 John Lewis Drive) has tidied up the vacant block adjoining his property as required by Council.

DECLARATION OF CONFLICT OF INTEREST

Members are given the opportunity to detail an interest in any items that are in the Agenda for the Council meeting.

- Nil

MEMBERS REPORTS

Cr. DOLLING

Nil

Cr. DANIEL

Nil

Cr. SCHKABARYN

1. Attended Port Broughton Progress Association meeting 1/12/03
2. Attended YP Tourist Association meeting 18/12/03
3. Attended Fishermans Bay Progress Association meeting 5/12/03

Cr. BURGESS

1. Attended Bute 2000 Onwards meeting 10/12/03
2. Attended Bute 2000 Onwards meeting 17/12/03
3. Attended meeting re: shelter shed on railway reserve
4. Attended Bute 2000 Onwards Xmas party 24/12/03

Cr. G.SIMMONS

1. Attended Bute 2000 onwards meeting 10/12/03
2. Attended Barunga Village meeting 16/12/03
3. Attended P. Papps funeral 17/12/03
4. Attended Bute Xmas party at Bute Sporting Club 24/10/03
5. Attended Bute Senior Citizens Xmas function 12/12/03

Cr ROONEY

1. Attended Council Xmas Dinner
2. Attended outside staff break up

Cr KERLEY

1. Attended Port Broughton Hospital Board meeting 17/12/03

Cr YOUNG

Nil

MEMBERS QUESTIONS

Nil

COMMITTEE REPORTS

Nil

REPORTS

Cr Schkabaryn moved, Cr Burgess seconded,

“that all reports be received”.

CARRIED

DISTRICT MANAGER’S REPORT

1. McArdle's Auto Electrical

A request has been received from Jarrad McArdle to purchase from Council the shed, currently leased to Measdays, to enable him to establish his business. He is aware of the requirements that would be required to be undertaken should Council agree to consider the proposal. (A copy of the letter is attached to my report).

Lyn Addison has also contacted Mosel Browne Surveyors regarding the costings of subdividing the land which is almost \$7000.

As part of Council’s establishment of its Community Land Management Plan, this site was exempted by Council (9th April 2002) from the Community Land classification, and as such Council is in a position to be able to sell the land (which is freehold) if it so chooses.

Cr Burgess moved, Cr Kerley seconded

“that the issue be deferred for one month until the next Council meeting and that further consultation with Jarrad McArdle be undertaken”.

CARRIED

2. Bute Stormwater

On 15th December 2003 I met with Bill Lipp from Transport SA regarding a grant for the collection and reuse of stormwater in the Bute area, based on the report done by Robran Cock. Our discussions indicated that the project fell within the guidelines of the Catchment Management Subsidy Scheme, but Robran’s report required further costings relating to the catchment, storage and fencing for collection of the stormwater, and for a pumping system to get water to the oval.

Bill advised that Robran’s report had covered a lot of area required but there was no costings for collecting and storage of water that was adequate for their requirements. He was prepared to accept an application from Council to engage an Engineer to prepare the required plans. This would require, if successful, for Council to contribute 50% of the cost.

Cr Daniel moved, Cr Burgess

“that the District Manager obtain cost estimates for report for consideration in next years budget”.

CARRIED

3. Building Inspection - Cadet

As members are aware there are shortages of suitably qualified people for building/development officers within the Local Government industry, and it is even more difficult to get them to country areas. Lyn Addison and I have discussed this issue several times over the years and we believe that the best option maybe for Council to employ a Cadet, who will study while working under Lyn to be able to take over from Lyn upon his retirement.

There will be budgetary consideration that needs to be considered and the Audit Committee may need to have some input should Council agree to further investigate the proposition.

- Refer Development Assessment Minutes

4. Rural Transaction Centre

The two RTC's have both been busy over the December period which has been good.

In Bute there were some minor problems experienced with mail deliveries on Mondays in late December with larger quantities of mail being delivered.

This will be overcome next December when I arrange for the two staff members to work together on Monday mornings. Both Chantelle and Lyn are being trained in Council functions and are able to deliver those services as well.

The Port Broughton RTC has been involved with an audit process being arranged through Canberra. The purpose is to review RTC's throughout Australia to ascertain how they are operating.

- Noted

5. Fishermans Bay freeholding process

The Chairman and myself have had discussion with some licensees of Fishermans Bay regarding their concerns at some aspects of the proposed freeholding process at Fishermans Bay, and in particular the waste disposal system and cost of freeholding.

It has been explained to the licensees that Council can not become involved because it is a commercial operation for which Council can not have any input or influence.

We have advised the licensees of the process and conditions that have been utilised by Council in the application of the Company to freehold their land, and that we cannot get involved in how the Company makes their decisions.

- Noted

6. Road Moieties Change

I have been advised that in accordance with the provisions of the Local Government Act the Council is unable at this stage to charge moiety fees.

- Noted

7. Broughton Bayside Caravan Park

The proprietors of the Broughton Bayside Caravan Park (Mr Russel Smith) has advised of the power supply problems to his Park and of investigations of other Caravan Parks of similar size on Eyre Peninsula.

He is seeking to address Council at its February meeting to discuss opportunities to obtain grant funding for upgrading the power supply to the park and for the two quotes obtained for additional electricity wiring.

- Noted

8. Australia Day Breakfast

Contact has been made with the two clubs, Bute Lions Club and Port Broughton Apex Club, regarding the breakfast arrangements for the celebrations and both clubs are pleased to continue their good work.

The necessary arrangements are now in hand for the celebrations to occur on Monday 26th January 2004 and advertising will be done shortly.

- Noted

9. Port Broughton Boat Ramp

I am currently awaiting the outcomes of funding applications to the South Australian Boating Facilities Advisory Committee (SABFAC) and the Regional Development Industry Fund (RDIF).

I have had discussions with representatives from both Department, and I am confident of an outcome before the end of January 2004.

The SABFAC Committee now has a Chairman and arrangements are being made for meetings to be held in January to consider funding applications including ours.

- Noted

10. Yorke Peninsula Home and Community Care (HACC)

On 15th December 2003 I met with Sue Gould and Mary Covernton of HACC to discuss with them the provision of HACC services for the Barunga West area. Issues raised in our discussion of the possibility of Council operating its own HACC services included long term funding, documentation and other services that could be involved with HACC (eg Passenger Transport Board initiatives).

I am looking to meet with Amy Harvey of YP HACC to make some arrangements that will satisfy the need of the local telephone coordinators and YP HACC.

YP HACC are looking to amalgamate the HACC, Passenger Transport Board and Community Passenger Transport Board into one Management Committee (as per the information in my December report), and are seeking Council's support for the proposed merger. I believe that the merge is in the best interest of the region and Council should offer its support for the proposal.

Cr Simmons moved, Cr Young seconded

“That Council forward a letter of support to the YP Community Care Management Committee for the merger of the Home and Community Care, Community Passenger Network and Passenger Transport Board functions for Yorke Peninsula”.

CARRIED

11. Bute Cleaning Contract

Arrangements are being made to advertise the cleaning contract for the Bute Hall, Rest Centre and public toilets. The contract currently allows for only 10 hours per week at \$12 per hour and I believe it needs to be reviewed. The contract also requires Council staff to polish the main hall floor when required and this should be altered to be the Caretakers responsibility.

Cr Burgess moved, Cr Rooney seconded

“that the cleaning contract at Bute be increased to 12 hours, and the hourly rate be increased to \$15.00”.

CARRIED

12. Senior Manager’s Meetings

Arrangements have now been put in place for monthly meetings of the four senior managers to discuss a range of issues. A copy of the notes of the first meeting held on 17th December 2003 are attached for your information.

- Noted

13. STEDS Exemption for fees and connection

Approval has been granted for five people for deferral of payment of the STEDS payments and three for connection to the Scheme. Their approval stipulates that upon transfer of the ownership of their property these exemptions will be revoked and all accumulate outstanding amounts (including fines) will be reimbursed to Council, or the connection needs to be made within three months of settlement.

- Noted

14. Meetings

A table of meetings attended by the District Manager was noted.

- Noted

15. Traffic Counter – Wokurna Road

A report of the traffic counter which was located on the Wokurna Road (adj Paul Hewett), between 21st November to 19th December. The report indicated a total of 2828 vehicles giving a daily average of 101 vehicles per day.

- Noted

Cr Burgess moved, Cr Daniel seconded

“that the meeting be adjourned at 8.00pm for the sitting of the Development Assessment Panel”.

CARRIED

The Council meeting was recommenced at 9.05pm

BANK RECONCILIATION

The bank statements have been reconciled up to 31 December 2003.

There is a problem with some unprocessed Billpays dating back to September, of which we do not have a record, and accordingly cannot process. These are rates payments. I am currently trying to retrieve the records from ANZ so that we can process them.

Also, there are a lot of sundry items which I will tidy up this month.

Cr Burgess moved, Cr Schkabaryn seconded

“That the Bank Reconciliations report for September – December 2003 be accepted”.

CARRIED

CHEQUE LISTING

Cheque listing for payments made in December 2003 is attached. Cheques marked “R” are fully funded, either through a grant or a reimbursable project.

There is a gap between the last cheque in November (9000) and the first in December (9010). This is due to a new box of cheques used on a payroll run in September 2002. The Payroll Officer was unaware that the cheques were listed sequentially.

Cr Daniel moved, Cr Young seconded

“the accounts totaling \$436,821.65 as paid on cheque numbers 9010 to 9025 including Salary Debits be passed for payment”.

CARRIED

CHEQUE LISTING - NOVEMBER

Councillor Simmons queried the missing cheques between 8850 and 8866 in the November 2003 cheque listing.

Cheques # 8851-8865 were processed on 31 October 2003. Cheque # 8850 for purchase of the Bute PO was reserved in October, but not entered onto the system until the actual purchase details were known in November 2003.

Accordingly there are no cheque omissions in the November 2003 listing. Cheque #8850 was not processed until November 2003.

- For members information

LGFA INVESTMENTS

A listing of all LGFA Reserves as at 31 December 2003.

- For members information

BUDGET COMPARISON

The 2003-04 Budget is now loaded onto Administrator. A comparison against actual is attached, for the 6 months ended 2003.

At the bottom of that report I have excluded the STEDS project and the grant received for the Pt Broughton Boat Ramp. After this adjustment, the actual position is approximately \$135,000 short of budget. On first glance, this is likely attributable to the Deputy District Manager's termination and the non-payment of \$25,000 Roads-To-Recovery funding, for failure to provide the Annual Report by the due date.

The Audit Committee will look into this over the next few months and recommendations for Budget amendments may result from that.

Cr Young moved, Cr Daniel seconded

"That the Budget Comparison for the 6 months ended December 2003 be accepted".

CARRIED

BAS STATEMENTS

The ATO withheld \$440 in fines and \$90.29 in interest charges for failure to lodge BAS statements in time. I advised them that the Finance position was not filled during the relevant period, and they have agreed to remit the fine of \$440. I presume the fines will be remitted as well, but am awaiting written confirmation.

- Noted

CORRESPONDENCE

Cr Rooney moved, Cr Schkabaryn seconded

"that the correspondence be received"

CARRIED

1. Mr P. Martin

Advising that they would like to make available their premises at 15 High Street to the Council and would like to donate the building for use by the community.

Cr Simmons moved, Cr Schkabaryn seconded

"That Council decline the donation of the premises at 15 High Street, Bute (A & G Martin)".

CARRIED

2. Guides Australia

Advising that due to a change of leadership they are relinquishing the lease of the Guides Hut at Port Broughton.

Cr Kerley moved, Cr Schkabaryn seconded

“That Council agree to Guides Australia relinquishing the Guides Hut at East Terrace, Port Broughton from 31st January 2004 and that the Guides be asked to remove the guides hut”.

CARRIED

3. Uniting Care – Copper Triangle

Advising of the establishment of a Volunteer Leadership Training Project and inviting Council to have representatives on a management committee to oversee the project.

(NB: Robyn Bowley and Tracey Stringer attended the first meeting and are liaising with me to find a volunteer from Bute and Port Broughton to attend the meeting).

- Noted

4. Port Broughton District Hospital and Health Services

Advising that the Encounter Trail signs have now been installed and are seeking Council support to have the frames for the signs printed with primer paint and blue paint.

Cr Kerley moved, Cr Young seconded

“That Council agree to supply the paint for the Encounter Trail signs to a value of \$100”.

CARRIED

5. Fisher Jeffries

Advising that they are acting on behalf of the new licensees of the Alford Hotel and seeking Council comments for proposed extensions to the trading hours of the Hotel.

Cr Burgess moved, Cr Kerley seconded

“That the Council support the proposed extensions to trading hours”.

CARRIED

6. Primary Industry and Resources

(a) Advising that they re affirm their letter not supporting the rejuvenation of the Port Broughton Artificial reef.

Cr Schkabaryn moved, Cr Young seconded

“that Council write to the Minister and seek his intervention in the matter”.

CARRIED

- (b) Acknowledging receipt of our letter regarding zoning of the commercial net fishing industry and that the Minister is currently considering a netting review report. Advises that he would be prepared to receive any proposal Council may wish to submit.

- Noted

7. Fishermans Bay Progress Association

Thanking Council for their continuing support of the Association and inviting all members to attend their Annual General Meeting on Sunday 25th January at 10.00am.

- Noted

8. Port Broughton Visual Arts Group

Advising that due to declining members they will not be able to continue to host their Annual Easter Art Exhibition and thank Council for their past support.

- Noted

9. Port Broughton Sailing and Boating Club

Advising of the delivery of the Safety Ladder and rail for the Port Broughton jetty pontoon.
(NB: Council staff have been approached to install the ladder and rail).

- Agreed this issue be referred to the Works Committee

10. Lions Club of Kadina

Thanking Council for their recent donation in memory of the late Dean Newbold. The donation is being used to assist with upgrading of the lighting of the Copper Coast airstrip, which was a project that Dean was assisting with.

Cr Burgess moved, Cr Daniel seconded

“that Council express support for zoning and request no more closures on the Yorke Peninsula”.

CARRIED

11. Wakefield Regional Health Service

Thanking Council for their agreement to be involved in a Dual Naming policy for places of cultural and historical significance to Aboriginal people in our Council area and advising of the process being undertaken.

- Noted

12. Mr GA Kennett

Seeking Council support for the naming of a road in the Hd Tickera (between Sec 545 and 544) to be called Henry Kennett Road in recognition who settled in the area in 1885.

(NB: There is a consultation process required should Council agree to this).

Cr Daniel moved, Cr Young seconded

“Consideration be given to this matter at the next Council meeting after further investigation”.

CARRIED

13. Pacific Hydro Ltd

Forwarding a copy of their recent Newsletter on the Clements Gap Wind Farm.

- Noted

14. A & R Piffel

Expressing concern at the level of mosquitoes in the Port Broughton and the control measures undertaken.

- Noted

15. E. Connolly o O’Sullivan Beach

Expressing concern at the mosquito problem experienced at the Port Broughton Caravan Park.

- Noted

16. Mr RE Russack - Kadina

Seeking Council approval to maintain a small area in the Hummocks in a location that is of significant issue to their family.

Cr Burgess moved, Cr Kerley seconded

“That Council has no objection to Mr RE. Russack maintaining the small parcel of land as requested in the Hummocks area which is of significance to the family”.

CARRIED

17. Central Region of Local Government

Forwarding a copy of their Newsletter No 4.

- Noted

18. Local Government Association of SA

Forwarding LGA Report No's 49-52.

- Noted

19. R.J. Edwards

Seeking Council's consideration for the renewal of his Patrol Grading contract for a further 5 years with the right of renewal for a further five years.

Cr Simmons moved, Cr Daniel seconded

"Council renew the patrol grading contract for a further 5 years, with the right of renewal for a further 5 years, subject to the purchase of a suitable replacement grader"

Cr Burgess moved, Cr Young seconded an amendment

"Council renew the patrol grading contract for a further 5 years, with the first right of renewal for a further 5 years".

Amendment was put to the vote and CARRIED.

Amendment became the motion, and was CARRIED

20. Transport SA

Advising that they have approved a request for the extension of the 80kph speed zone on the Port Broughton – Bute Road to a further 1.3km out from the existing sign.

- Noted

21. Bute 2000 Onwards Committee

Advising that they are currently paving the footpath in front of the Bute Town Hall around to the Rural Transaction Centre.

- Noted

22. Wayne Krause

Writing on behalf on the Ngiampaa and Wiradjuri people expressing concern at proposed developments on Yorke Peninsula and the Barunga Ranges, that is of concern to the Aboriginal people.

- Noted

CHANGE OF OWNERSHIP

Cr Daniel moved, Cr Schkabaryn seconded

“that the assessment record be altered accordingly”.

LAND

58 Whiting Rd, Fishermans Bay
Lot 52 Hd Kulpara
Lot 45 Hd Kulpara
Lot 44 Hd Kulpara
Lot 43 Hd Kulpara
Lots 53/54 Hd Kulpara
Lot 1 West Park Road, Bute
Government Road, Bute
6 Nelcebee Court, Port Broughton

SELLER

Dedear J
Gale JR & CJ
“ “
“ “
“ “
“ “
Von Karparten PW & C
Champion DM
Mowbray & Higgins

BUYER

Goodwin GJ
Hilliard RK
“ “
“ “
“ “
“ “
Wilson MJ
Herbert SB
Aitchison MG

Salter EJ & MJ
Heidenreich NM & CA
Barrett TJ & TS
Bennett TJ & TS
Pike BJ & Boynton KJ
Dolman AD & JC

CARRIED

PETITIONS, MEMORIALS, NOTICES OF MOTION

Nil

TENDERS

Nil

GENERAL BUSINESS

- 1. Cr Young moved, Cr Schkabaryn seconded

“that “No Through Road” signs be installed at Capella Street and Parma Street”.

CARRIED

DEPUTATION

Nil

CLOSURE

The Chairman declared the meeting closed at 10.35pm

.....
D.DOLLING
CHAIRMAN