

**MINUTES of the Ordinary Meeting of the District Council
of Barunga West held on Tuesday 8th November 2011
commencing at 7.00pm at the Bute Council Chambers,
Railway Terrace, Bute**

1. Present:

Mayor D Dolling, Cr C Axford, Cr L Kerley, Cr M McDonald, Cr Rooney, Cr G Rowlands, Cr G Simmons, Cr R Smith, Cr Mark Weedon, N Hand (Chief Executive Officer), R Linke (Manager – Works), P Ward, (Manager – Finance & Administration), and Ms K Thomas (Minutes Secretary).

In attendance:

A Public Gallery of: 5

Sonny Coombs, Yorke Peninsula Country Times

2. Apologies And Leave Of Absence:

2.1 Leave of Absence

Nil

2.2 Apologies:

Nil

3. Conflict of Interest Provisions

3.1 Nil.

4. Confirmation of the Minutes of the previous Meeting

4.1 Ordinary Meeting –11th October 2011

MOVED: Cr Kerley

SECONDED: Cr McDonald

"That the Minutes of the Ordinary Meeting of Council held on the 11th October 2011 be confirmed as printed and supplied."

CARRIED

4.2 Special Meeting –13th October 2011

MOVED: Cr Rowlands

SECONDED: Cr Smith

"That the Minutes of the Special Meeting of Council held on the 13th October 2011 be confirmed as printed and supplied."

CARRIED

5. Business Arising from the Minutes

5.1 The Toyota Rav4 has been delivered to SA Auctions and is due for sale on 16th November 2011.

5.2 Arrangements have been made to catch up with Mr. & Mrs. P. Button to discuss their concerns with road safety signs on their fence adjoining Council's car park at the office

5.3 A letter has been forwarded to the Department of Transport Energy & Infrastructure seeking information on the Department's allowance of vehicles on the new jetty – a response was received 8th November and was distributed at the meeting.

6. Deputations

6.1 Nil.

7. **Members Reports**

Mayor Dolling

13/10/11 Better Development Plan Workshop – Port Broughton
24/10/11 PIRSA meeting – Port Broughton
25/10/11 Official Opening of Port Broughton Jetty with Minister Conlon
26/10/11 Norman Waterhouse dinner – Adelaide
27&28/10/11 LGA Annual General Meeting and Associated Sessions
31/10/11 Audit Committee Meeting – Port Broughton

Cr Axford

13/10/11 Better Development Plan Workshop – Port Broughton
25/10/11 Official Opening of Port Broughton Jetty with Minister Conlon
31/10/11 Audit Committee Meeting – Port Broughton
31/10/11 Site inspection of proposed Bute Walking Trail with David Sloper from NRM Board

Cr Kerley

13/10/11 Better Development Plan Workshop – Port Broughton
25/10/11 Official Opening of Port Broughton Jetty with Minister Conlon
31/10/11 Trees for Towns training session at Port Broughton Area School
31/10/11 Site inspection of proposed Bute Walking Trail with David Sloper from NRM
31/10/11 Meeting with David Sloper (NRM) at FOBBS site
7/11/11 Yorke Peninsula Group meeting
7/11/11 Port Broughton Progress Association meeting

Cr McDonald

13/10/11 Better Development Plan Workshop – Port Broughton
19/10/11 Meals on Wheels Annual General Meeting
19/10/11 Port Broughton District Hospital & Health Services Health Advisory Council AGM
20/10/11 Dept of Planning & Local Govt meeting, (DAC) with CEO - Adelaide
25/10/11 Official Opening of Port Broughton Jetty with Minister Conlon

Cr Rooney

31/10/11 Audit Committee Meeting – Port Broughton

Cr Rowlands

13/10/11 Better Development Plan Workshop – Port Broughton
25/10/11 Official Opening of Port Broughton Jetty with Minister Conlon
25/10/11 Barunga Village AGM
31/10/11 Audit Committee Meeting – Port Broughton

Cr Simmons

4/10/11 YP Community Transport Annual General Meeting – Maitland
25/10/11 Barunga Village AGM

Cr Smith

13/10/11 Better Development Plan Workshop – Port Broughton
25/10/11 Official Opening of Port Broughton Jetty with Minister Conlon
25/10/11 Barunga Village AGM
27&28/10/11 LGA Annual General Meeting and Associated Sessions

Cr Weedon

Nil

8. Petitions

8.1 Nil.

9. Questions with Notice

9.1 Cr. Rowlands:

In the reply to Councillor Kerley the CEO states that he was aware of the guidelines for the removal of vegetation on roadsides as published by the Native Vegetation Council and that he did not seek any approval from the relevant authority. As the non-frangible native vegetation removed was not for the purpose of public safety a Clearance Approval form was required to be submitted to the NVC for written approval before any work commenced.

- Why was this process not followed?
- What penalty can this Council face if found in breach of the Native Vegetation Act and the Native Vegetation Regulations?
- What steps, or changes, in the process for clearance of vegetation on the side of road in now proposed?

The CEO provided the following answer:

- *The guideline allows for removal adjacent to fence lines, and allows for the removal of dead vegetation. I was comfortable in thinking that I was within these guidelines.*
- *I was also trying to reasonably improve the appearance of the entrance of the township, which was discussed by members at the August Council meeting. With the completion of the shared use path this would have been an idea opportunity to improve the town entrance.*
- *Council can face prosecution if deemed appropriate by the Native Vegetation Council – refer attached letter from the Native Vegetation Council.*
- *The Council will consult with the Native Vegetation Council, which has generally been our policy, prior to any further roadside clearance.*

9.2 Cr. Axford:

1. What is Council's current policy regarding funding allocation to all Community Groups within our District Council area?

The Chief Executive Officer answered:

Council does not have a current policy regarding funding allocations to Community Groups, however Council does have standing arrangements relating to insurance, allocations to Progress Associations and water supply, as follows:

Insurance:

Council pays the Public Liability and Volunteer Insurance for all the Progress Association throughout the district, as well as the Port Broughton Combined Sporting Club and Bute Sporting Club.

Council also pays the Building and Contents Insurance for all Sporting Groups and Community Clubs throughout the district.

The cost of the insurance is being investigated by the Manager – Finance & Administration who will provide a report to Council's next meeting.

Progress Associations

In 2010/2011 the Council has a budget allocation for the following funds to Progress Associations:

<i>Bute 2000</i>	<i>\$15,000</i>
<i>Port Broughton Progress</i>	<i>\$15,000</i>
<i>Fishermans Bay Progress</i>	<i>\$15,000</i>
<i>Tickera Recreation & Community Association</i>	<i>\$15,000</i>
<i>Alford Progress Association</i>	<i>\$2,000</i>
<i>Mundoora Progress Association</i>	<i>\$2,000</i>
<i>Kulpara Progress Association</i>	<i>\$2,000</i>
<i>Wokurna Community Group</i>	<i>-</i>

The Manager – Administration & Finance has indicated to Council his intention of reviewing this allocation of funding to open the funds to all community groups. Since the budget the Council has allocated an additional \$2,500 to the Barunga West Road Safety Group.

Water supply

The Council has the following standing arrangements in relation to water charges:

- Excess Water fees are on-charged to Bute Sporting Club and NYP Greyhounds. The remainder of the charges are paid by Council.*
- Council reimburses 40% of water supply charges to the Broughton Mundoora Football Club (for Port Broughton and Mundoora Ovals).*
- Council provides the pumping costs for the CWMS operation at the Port Broughton Oval (which helps reduce the costs of the water).*

- 2. Can the Works Manager please give a detailed report on the three contract graders' road maintenance program that has been completed over the past month? Which roads are next earmarked for grading and pot hole repair? Are they on schedule to complete allocated work prior to the January break?*

The Manager – Works was on annual leave to the 8th November 2011. Arrangements will be made for him to have a report at the December meeting.

10. Questions without Notice

10.1 Cr Rowlands asked:

"What program has been put in place to remove the growing mountain of hard rubbish and e-waste from the Waste Transfer station."

The Manager – Works took this Question on Notice and will provide an answer to this question at the next meeting.

11. Notices of Motion

11.1 Nil.

12. Motions without Notice

12.1 Nil.

13. Adoption of Committee Reports

13.1 Audit Committee - 31st October 2011

MOVED: Cr Rowlands **SECONDED:** Cr Axford

"That the Minutes from the Audit Committee meeting held on 31st October 2011 be accepted."

CARRIED

- MOVED:** Cr Rowlands **SECONDED:** Cr Smith
"That Council adopt Recommendations 1 to 7 from the Audit Committee meeting held 31st October 2011, as follows:
- Recommendation 1:**
"That the Audit Committee adopts the 2010-11 Financial Statements."
- Recommendation 2**
"That Management:
- 1 *calls for tender for the provision of Council audit services for the next 5 years;*
 - 2 *Includes in tender documents conditions as follows:*
 - *Financial statements are to be completed within one month of onsite audit*
 - *Auditor to ensure that reporting of all faults and/or requests are sent to Manager – Finance & Administration, Chief Executive Officer, Chair of Audit Committee and Mayor."*
- Recommendation 3**
"That Council closes all non-obligatory Reserve accounts and transfers the current balances to the General Reserve account."
- Recommendation 4**
"That Council review the CWMS fees and charges in 2012-2013 budget discussions."
- Recommendation 5**
That Council adopts the September 2011 Budget amendments."
- Recommendation 6**
"That Council accepts the quote of McGregor Tan Research to collate and analyse the community survey data."
- Recommendation 7**
"Any motion for spending of unbudgeted expenses exceeding \$2000 to be reviewed by staff and a report be bought to the next Council meeting recommending how or if the project could be funded from the current financial resources."

CARRIED

14. Council Business – Managers Report

14.1 Administration – Chief Executive Officer

- MOVED:** Cr Rooney **SECONDED:** Cr McDonald
"That the Report from the Chief Executive Officer for the November 2011 meeting be received and noted".

CARRIED

14.1.1 Enterprise Agreement – Australian Services Union

- MOVED:** Cr Smith **SECONDED:** Cr Weedon
"That Council agree to the 4% pay rise under this Enterprise Agreement to take effect from the first pay period on or after 1st January 2012."

CARRIED

14.1.2 Port Broughton Waste Disposal Site – Lease with Port Broughton Recycling Centre (PBRC)

Noted.

14.1.3 Native Vegetation Plans

Noted. Agreed for discussion to be deferred to next meeting to allow Elected Members to consider documentation provided.

- 14.1.4 Ombudsman - Investigations
Noted.
- 14.1.5 Mr S Pattingale – emails regarding Foreshore Shelter Shade
MOVED: Cr Weedon SECONDED: Cr Rooney
“That Council acknowledge receipt of the emails and confirm its decision of 11th October 2011 (Minute 8.1) that no further action be taken in regards to the Port Broughton Shelter Shade.”
CARRIED
- 14.1.6 Council’s Community Survey for 2011
Noted.
- 14.1.7 Mr Brett Gill – Railway land Bute
MOVED: Cr Kerley SECONDED: Cr Rooney
“That Council supports the proposed Bute Railway Corridor Walking/Bicycle Trail by
 - *communicating with appropriate adjoining owners of the road reserve, seeking to “resume” the road reserve, which is to be included as part of the rail corridor project,*
 - *approving the fencing of the road reserve,*
 - *assist with a grant application to the Mid North and Yorke NRM Board for a community grant for this project.”***CARRIED**
- 14.1.8 Elected Members Annual Allowances Review
MOVED: Cr Axford SECONDED: Cr Rooney
“That the Council agree to not have any increases as recommended by the Remuneration Tribunal and that the Elected Members allowances for the next twelve months be as follows (in accordance with the provisions of the Local Government Act 1999), which are the same for the previous twelve months:
 - *Mayor \$12,000*
 - *Deputy Mayor \$6,250, and*
 - *Elected Member \$5,000, and that*
 - *This allowance be paid three monthly in advance.”***CARRIED**
- 14.1.9 Chief Executive Officer – Information Technology Requirements
MOVED: Cr Weedon SECONDED: Cr Rooney
“That Council agree to improve the Chief Executive Officer’s salary package to include payment of his personal broadband costs, to allow him to undertake his duty away from the Council office, and should he require any computers or Information Technology equipment, in the future, to assist in performing his role, that this be considered favourably by Council.”
CARRIED
- 14.1.10 PIRSA Fisheries and Aquaculture
Noted.

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- 14.1.11 **Christmas party**
MOVED: Cr Rooney **SECONDED:** Cr Axford
"That the annual Christmas Party be abolished and no funding for any alcoholic drinks be provided by Council."
CARRIED
- MOVED:** Cr Rowlands **SECONDED:** Cr Smith
"That Council allocate a \$50 voucher for all staff in recognition of the year's service that is given to them in their pay packet prior to Christmas."
CARRIED
- 14.1.12 **100 Speed Limit**
MOVED: Cr Axford **SECONDED:** Cr Weedon
"That Council contact the Minister for Road Safety, sending copies to the local Members of Parliament expressing disappointment in the speed reduction from 110km/hr to 100km/hr."
CARRIED
- 14.2 **Manager, Finance & Administration – Peter Ward**
MOVED: Cr Kerley **SECONDED:** Cr Smith
"That the Report from the Manager, Finance & Administration for the November 2011 meeting be received and noted"
CARRIED
- 14.2.1 **Annual Financial Statements**
Noted.
- 14.2.2 **Draft Annual Report**
MOVED: Cr Rooney **SECONDED:** Cr Simmons
"That Council accept the Draft Annual Report as provided."
CARRIED
- 14.2.3 **Tickera Community Centre**
Noted.
- 14.2.4 **ANZ Online**
Noted.
- 14.2.5 **LGFA Bonus Payment**
Noted.
- 14.2.6 **Insurance**
Noted. The Manager – Finance & Administration is meeting with insurers soon and will provide a comprehensive report at the next meeting.
- 14.2.7 **Christmas Decorations**
Noted.
- 14.2.8 **Youth Advisory Council**
Meeting held today planning events for Youth Week in April 2012.

