

**MINUTES of the Ordinary Meeting of the District Council
of Barunga West held on Tuesday 14th June 2011
commencing at 7.00pm at the Port Broughton Council Chambers,
Bay Street, Port Broughton**

1. Present:

Mayor D Dolling, Cr C Axford, Cr L Kerley, Cr M McDonald, Cr Rooney, Cr G Rowlands, Cr G Simmons, Cr R Smith, N Hand (Chief Executive Officer), P Ward, (Manager – Finance & Administration), R Linke (Manager – Works), and Ms K Thomas (Minutes Secretary).

In attendance:

A Public Gallery of: 9
Sonny Coombs, Yorke Peninsula Country Times

2. Apologies And Leave Of Absence:

2.1 Leave of Absence
Nil

2.2 Apologies
Cr M Weedon

3. 2011/2012 Annual Business Plan

3.1 The Public Consultation Process was explained by the Chief Executive Officer, and the closing date for written submissions of 29th June 2011 was advised.

3.2 Presentation by Council staff -
The Manager – Administration & Finance provided a handout and gave a presentation regarding the Preliminary Budget 2011-2012.
The Manager – Works provided a handout on the proposed Capital Works program for 2011/2012 and gave a presentation on this.

3.3 Several comments were received from community members and responded to by staff.

3.5 The CEO advised that the Annual Business Plan, with any amendment from comments received will be adopted at Council's meeting on 12th July 2011.

4. Conflict of Interest Provisions

4.1 Mayor Dolling declared a conflict of interest regarding item 7.1 delegation from Fishermans Bay Management Pty Ltd as his sister is a director of Fishermans Bay Management Pty Ltd.

4.2 Cr Rooney declared a conflict of interest regarding item 7.1 delegation from Fishermans Bay Management Pty Ltd as he is a member of Council's Development Assessment Panel.

4.3 Cr Smith declared a conflict of interest regarding item 7.1 delegation from Fishermans Bay Management Pty Ltd as he is a member of Council's Development Assessment Panel.

5. **Confirmation of the Minutes of the previous Meeting**

5.1 Ordinary Meeting –10th May 2011

MOVED: Cr Rowlands

SECONDED: Cr Simmons

"That the Minutes of the Ordinary Meeting of Council held on the 10th May 2011 be confirmed as printed and supplied."

CARRIED

6. **Business Arising from the Minutes**

6.1 Due to the absence of the CEO on Annual Leave the meeting for the Bute Hall Committee has not been arranged. This will occur in the near future.

7. **Deputations**

7.1 Fisherman's Bay Management Pty Ltd - briefing on a proposal for a seawall/levee as part of the freeholding process.

MOVED: Cr Rooney

SECONDED: Cr Kerley

"That Councillor Rowlands chair the meeting in the absence of Mayor Dolling and Deputy Mayor Rooney due to a conflict of interest for item 7.1 Fishermans Bay Management"

CARRIED

Mayor Dolling declared that he had a conflict of interest with item 7.1 as his sister is a Director of Fishermans Bay Management, the proponent for Development DA 344/D006/99 and 344/D007/10.

Mayor Dolling left the meeting at 8.05pm.

Cr Rooney declared that he had a conflict of interest with item 7.1 as he is a member of Council's Development Assessment Panel, which will be responsible for considering Development DA 344/D006/99 and 344/D007/10.

Cr Rooney left the meeting at 8.05pm.

Cr Smith declared that he had a conflict of interest with item 7.1 as he is a member of Council's Development Assessment Panel, which will be responsible for considering Development DA 344/D006/99 and 344/D007/10.

Cr Smith left the meeting at 8.05pm.

Mr William Rudd from Botton Levinson gave a presentation on behalf of Fishermans Bay Management Pty Ltd.

Mayor Dolling, Cr Smith and Cr Rooney returned to the meeting at 9.15pm.

8. **Members Reports**

Cr Axford

01/06/10 DCBW Council Budget workshop

Mayor Dolling

01/06/10 DCBW Council Budget workshop

01/06/10 YP Alliance meeting

Cr Kerley

6/6/2011 Port Broughton Progress Association meeting

01/06/10 DCBW Council Budget workshop

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- Cr McDonald**
16/05/11 Port Broughton Area School Governing council meeting
25/05/10 Port Broughton District Hospital & Health Services Health Advisory Meeting
01/06/10 DCBW Council Budget workshop
- Cr Rooney** Nil
- Cr Rowlands**
01/06/10 DCBW Council Budget workshop
- Cr Simmons**
24/05/11 Barunga Village Building Meeting
24/05/11 Barunga Village General meeting
24/05/11 Barunga Village Opening Ceremony meeting
25/05/11 Bute 2000 Onwards meeting
26/05/11 Port Broughton library meeting
01/06/10 DCBW Council Budget workshop
- Cr Smith**
18/05/11 Council's Development Assessment Panel meeting
01/06/10 DCBW Council Budget workshop
9. **Petitions**
9.1 Nil.
10. **Questions with Notice**
10.1 Nil.
11. **Questions without Notice**
11.1 Cr Kerley asked when the community consultation questionnaire will be sent out. .
The Chief Executive Officer advised that he will meet with Cr Rowlands in this regard in the new financial year.
11.2 Cr Simmons advised that Bute 2000 have asked some time ago for balance of funds for a dedicated project (trophy cabinet) to be allocated in budget, but they had not had any official ruling from Council as to whether the project is acceptable.
The Manager – Finance & Administration advised that any funds not used in previous years is carried over into the next year's budget.
12. **Notices of Motion**
12.1 Nil.
13. **Motions without Notice**
13.1 Cr Kerley requested that funds be put aside for Christmas decorations for each town in the district.
MOVED: Cr Kerley **SECONDED:** Cr Rowlands
"That Council allocate a total sum of \$5000 in the upcoming budget to purchase Christmas decorations for each of the towns in the district."

CARRIED

14. Adoption of Committee Reports

14.1 Audit Committee minutes of 10th May 2011

MOVED: Cr Rowlands **SECONDED:** Cr Kerley

"That Council accept the following recommendations from the Audit Committee meeting held on 10th May 2011:

Recommendation 1

That in accordance with Section 7(1) of Local Government (Financial Management) Regulations 1999 the Budget Review as at March 31 2011 is adopted.

Recommendation 2

- 1. That Council do not approve purchase of any motor vehicles for Administration staff purposed in the 2011/2012 budget.*
- 2. That staff investigate and report back to Council for a policy to be developed for purchase of new/used motor vehicles for Administration staff so that all costs are staggered over upcoming years, and not budgeted into one year. This policy also to include a time frame for vehicles' use and mileage.*

Recommendation 3

That the Draft Budget be approved for public consultation."

CARRIED

14.2 Council Development Assessment Panel minutes of 18th May 2011
Noted.

15. Council Business – Managers Report

15.1 Administration – Chief Executive Officer

MOVED: Cr Rowlands **SECONDED:** Cr Smith

"That the Report from the Chief Executive Officer for the June 2011 meeting be received and noted".

CARRIED

15.1.1 Enterprise Bargaining Agreement – Australian Workers Union
Noted.

15.1.2 Port Broughton Waste Disposal Site – Lease with Port Broughton Recycling (PBRC).
Noted.

15.1.3 Performance Review – Chief Executive Officer

MOVED: Cr Rooney **SECONDED:** Cr Rowlands

"That the Council's Executive Committee undertake a Performance Review of the Chief Executive Officer, and that the Chief Executive Officer be authorised to obtain from AME Recruitment a proposal, including a quotation for undertaking the Review, for consideration by Council at its meeting in July 2011."

CARRIED

15.1.4 Environmental Services Department

MOVED: Cr Rowlands **SECONDED:** Cr Kerley

"That Council approach the LGA to seek a review of the current requirements of the EPA for a site analysis of all properties within a 500m distance of any waste site in relation to the Rural Living Development Plan Amendment being sought by Council.

CARRIED

- 15.1.5 **Australian Research Centre – Project with Prof Hugo**
MOVED: Cr Simmons **SECONDED:** Cr Rowlands
“That council support payment of \$1500 per year for three years for its involvement of a regional study to be considered by the Australian Research Centre (Understanding the Dynamics of Growth of the older population in local areas).”
CARRIED
- 15.1.6 **Australia Day Awards**
MOVED: Cr Kerley **SECONDED:** Cr Rowlands
“The Council agrees to seek public comments for a proposal to modify the Council’s Australia Day Awards, to have only one Award for each category for the whole of the Council area.”
CARRIED
- 15.1.7 **High Street Bute – Meeting with the Minister**
Noted.
- 15.1.8 **Appointment of President – Local Government Association**
MOVED: Cr Smith **SECONDED:** Cr Rooney
“That the Council agrees to support the nomination of Mayor James Maitland for the position of President of the South Australian Local Government Association, and that the Mayor submit the appropriate voting slip.”
CARRIED
- 15.1.9 **Review of Council Policies and Codes**
Noted.
- 15.1.10 **Delegations to staff**
Noted.
- 15.1.11 **Department of Environment and Natural Resources**
MOVED: Cr Rowlands **SECONDED:** Cr McDonald
“That the Chief Executive Officer seek information from the Department of Environment and Natural Resources (Coast Protection Board) as to why they cannot fund protection works to the Port Broughton seawall, and to ascertain if the Board does have any priorities for the seawall in the near future.”
CARRIED
- 15.1.12 **Coast Care Program – grant funding**
Noted.
- 15.1.13 **Cr Kerley – Leave of absence**
MOVED: Cr Smith **SECONDED:** Cr Rowlands
“That Council approve the request of Cr. Leonie Kerley for leave of absence for the Council’s July and August meetings.”
CARRIED

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- 15.1.14 **Drug & Alcohol Services**
Noted.
- 15.1.16 **Canowindra Homes – Mrs M Heinrich**
MOVED: Cr Simmons **SECONDED:** Cr Smith
“That due to Council relinquishing any interest in the operation or maintenance of Canowindra Homes at Bute that it does not seek to replace the Council representative on the Committee.”
CARRIED
- 15.1.17 **Alford Primary School Site**
MOVED: Cr Rowlands **SECONDED:** Cr Simmons
“That Council offer a reward of \$500 for information relating to illegal dumping of asbestos at the Alford Primary School site. The reward payment is to be made only upon successful prosecution of an alleged offender from the information provided.”
CARRIED
- 15.2 **Manager, Finance & Administration – Peter Ward**
MOVED: Cr Kerley **SECONDED:** Cr McDonald
“That the Report from the Manager, Finance & Administration for the June 2011 meeting be received and noted”.
CARRIED
- 15.2.1 **Draft 2011-12 Budget**
Noted.
- 15.2.2 **Fees & Charges**
Noted.
- 15.2.3 **General Valuation for DC Barunga West 2011/12**
Noted.
- 15.2.4 **Council Vehicle Replacement Policy**
Noted.
- 15.2.5 **Lease for new computer system**
MOVED: Cr Rooney **SECONDED:** Cr Smith
“That Council authorizes the signing of lease documents with Alliance finance for Council’s upgraded computer equipment.”
CARRIED
- 15.3 **Manager, Works – Fred Linke**
MOVED: Cr McDonald **SECONDED:** Cr Axford
“That the Report from the Manager, Works for the June 2011 meeting be received and noted”.
CARRIED
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- 15.3.1 **Septic Tank Pump-out Contract**
MOVED: Cr Kerley **SECONDED:** Cr Simmons
"That the tender to Desludge Septic Tanks in Port Broughton be advertised now, with the works to commence in January 2012."
CARRIED
- 15.3.2 **Bay Street Traffic Counts**
Noted.
- 15.3.3 **DTEI Traffic Counts – Port Broughton to Kulpara Road**
Noted.
- 15.3.4 **Street Tree Removal**
MOVED: Cr Smith **SECONDED:** Cr Simmons
"That Council removes the Pine Tree located adjacent number 14 Kadina Road, Port Broughton."
CARRIED
- 15.3.5 **Tasks**
Noted.
- 15.3.6 **Correspondence**
Noted.

16. **Closure**
The Mayor declared the meeting closed at 10.08pm.

Cr Dean Dolling
Mayor
District Council of Barunga West