



**MINUTES of the Ordinary Meeting of the District Council
of Barunga West held on Tuesday 13th December 2011
commencing at 7.00pm at the Bute Council Chambers,
Railway Terrace, Bute**

1. Present:

Mayor D Dolling, Cr C Axford, Cr L Kerley, Cr M McDonald, Cr Rooney, Cr G Rowlands, Cr G Simmons, Cr R Smith, Cr Mark Weedon, N Hand (Chief Executive Officer), R Linke (Manager – Works) and P Ward, (Manager – Finance & Administration).
Cr Simmons entered the meeting at 8.00pm.

In attendance:

A Public Gallery of: 7
Sonny Coombs, Yorke Peninsula Country Times

2. Apologies and Leave of Absence-

- 2.1 Leave of Absence
Nil.
2.2 Apologies
Kim Thomas (Minute Secretary)

3. Conflict of Interest Provisions

- 3.1 Nil.

4. Confirmation of the Minutes of the previous Meetings

- 4.1 Ordinary Meeting –8th November 2011
MOVED: Cr Rooney SECONDED: Cr Weedon
“That the Minutes of the Ordinary Meeting of Council held on 8th November 2011 be confirmed as printed and supplied.”

CARRIED

5. Business Arising from the Minutes

- 5.1 Discussions have been held with Mr. & Mrs. P. Button to discuss their concerns with road safety signs on their fence adjoining Council’s car park at the office, and at this time it has been agreed that no action be taken, and that traffic flow into the car park be monitored.

6. Deputations

- 6.1 Representatives from the Port Broughton Area School (Andrew Charlton and David Remfrey) Addressed Council on the *Passport System*.
Noted.

7. Members Reports

- Mayor Dolling
11/11/11 Remembrance Day Service
8/12/11 Meeting with Department of Planning, Transport & Infrastructure – Port Broughton

9/12/11	Port Broughton Christmas Pageant and Street Parade
Cr Axford	
3/12/11	Judging school artwork for Bute Memorial Hall windows
5/12/11	Spoke to ratepayer regarding bus stop corner on Lime Kiln Road
Cr Kerley	
11/11/11	Remembrance Day Services
1/12/11	Trees for Life day at Port Broughton Area School
6/12/11	Natural Resource Management Board Induction Day, Crystal Brook
8/12/11	Port Broughton Community Library Art Exhibition
Cr McDonald	
9/11/11	Meeting with CEO, Coastal Management and Development Assessment Commission re: Fishermans Bay Land Division
16/11/11	Port Broughton District Hospital and Health Services Health Advisory Council meeting
23/11/11	Building Sustainable Communities Information meeting at Port Broughton Area School (Passport Program)
25/11/11	Primary Health Care meeting
25/11/11	Port Broughton Area School Governing Council meeting and Christmas dinner
2/12/11	Passport Program meeting at Port Broughton Area School
9/12/11	Port Broughton Area School BER Recognition Ceremony
10/12/11	Port Broughton Christmas Pageant
Cr Rooney	
9/11/11	Development Assessment Panel meeting, Kadina
5/12/11	Launch of Regional Strategic Tourism Plan, Maitland
Cr Rowlands	
11/11/11	Remembrance Day Services
Cr Simmons	
11/11/11	Remembrance Day Services
18/11/11	YP Community Transport Christmas Lunch, Port Broughton
22/11/11	Barunga Village meeting
5/12/11	YP Community Transport meeting, Maitland
9/12/11	Barunga by the Sea Christmas lunch
Cr Smith	
9/11/11	Development Assessment Panel meeting, Kadina
11/11/11	Remembrance Day Services
18/11/11	YP Community Transport Christmas Lunch, Port Broughton
Cr Weedon	
9/11/11	Development Assessment Panel meeting, Kadina
12/12/11	Bute Hall meeting.

8. Petitions
8.1 Nil.

9. Questions with Notice

9.1 Cr Axford – Question with Notice from November General Council Meeting

Can the Works Manager please give a detailed report on the three contract graders' road maintenance program that has been completed over the past month? Which roads are next earmarked for grading and pot hole repair? Are they on schedule to complete allocated work prior to the January break?

The Manager – Works provided the following answer:

A / The three contract maintenance graders work to their own plan. Generally they start in one area and grade roads as they work through their region. For example they may start at the northern end of their region and work towards the south. This is general practice in the industry simply because it is not economical to grade one road at the northern end of the district and then travel to the southern end to grade one road. The roads graded will also depend on the category (1,2,3,4) of road. For example, a higher use road will be graded more frequently than a road that leads to say one house, which obviously has much less traffic. The exception to this is when a complaint is raised. At this point I or the Works Supervisor will physically inspect the road in question and make contact with the contractor and request it be graded if that is the case. Once again this may or may not happen immediately depending on the severity of the issue and proximity of the grader to the job.

A / Attached is the roads graded over the last month as provided by each contractor.

A / Roads are not earmarked for grading by council unless a complaint is raised. Roads to be graded is left upto the contractors local knowledge and previous experience. Attached are the roads that the contractors earmarked for grading for the month of November, which have been done.

A / The contract for the maintenance graders was set up many years ago. The council district is broken up into three areas which give each contractor a similar amount of kilometres of road to maintain. Basically it allows for 1100 hours per annum of grading for each operator. Generally the hours of grading will be greater during the cooler months when moisture and conditions are more favorable, compared to warmer months when the roads are dry and dusty.

Hours of each contractor for the current financial year as at the time of writing this report are:

R Edwards – 571 hrs

K Naisbett – 416.5 hrs Hours are lower due to work related back injuries which resulted in restricted hours of work.

C Lamshed – 584 hrs

9.2 Cr Rowlands – Question without Notice from November General Council Meeting

What program has been put in place to remove the growing mountain of hard rubbish and e-waste from the Waste Transfer Station.

The Manager – Works provided the following answer:

A / The 2011/12 financial year budget has an allocation of \$41,000 for removal of waste from the Transfer station. The waste in question was removed in November 2011.

As per discussions at the on site inspection during the February Works and Infrastructure

Meeting, the amount of hard waste to be received and timing and frequency of removal during the first twelve month was going to be a best guess estimate. Now that we have received for one year and had it removed in one lot, we now have some figures to work with. We will now review how we store this waste and looking at options to cut costs and streamline this operation.

The removal costs for the Hard Waste was approximately \$14,000.00 (invoice not received yet). The waste removed totaled 12 semi-trailer loads for a total of 66.5 tonnes. Options I am looking at are large skip bins on site or tri-axle trailer on site.

10. Questions without Notice

10.1 Cr Axford asked the following question:

As Council reimburses 40% of water supply charges to the Broughton Mundoora Football Club (for Port Broughton and Mundoora Ovals), would it be sound and fair polity to also include the Bute Sporting Club for 40% reimbursement of water supply charges to water the Bute Oval?

A report will be prepared for this question to be answered at the next Council meeting.

10.2 Cr Rowlands asked the following questions:

1. What is the anticipated growth in the quantum of treated water at the waste treatment plant?
2. What is required for excess treated water to be provided to the Golf Club?
3. In 1999 a study of Port Broughton by University students highlighted the problem of storm water flowing directly into our Bay.

They discussed the impact of this storm water on fish stock and eventually tourism.

One of their suggestions was to create a wetlands (dam) on the golf course.

This suggestion has some merit and, I understand, some members of the Golf Club may be interested in discussing this concept.

What has this Council done since 1999 to reduce the impact of storm water run off into the bay?

A report will be prepared for this question to be answered at the next Council meeting.

11. Notices of Motion

11.1 Nil.

12. Motions without Notice

12.1 Cr Smith asked about disabled car parks at the Sunnyside Hotel, Port Broughton.

MOVED: Cr Smith **SECONDED:** Cr Leonie Kerley
"That Council install 2 handicapped car parks at the Sunnyside Motel, one near the drive through entrance, and one near the entrance on East Terrace."

CARRIED

12.2 Cr Smith asked that recognition be given for John Vine in future street naming or like projects.

MOVED: Cr Smith **SECONDED:** Cr Kerley
"That Council give some naming right considerations for John Vine."

CARRIED

13. Adoption of Committee Report

13.1 Nil.

14. Council Business – Managers Report

14.1 Administration –Chief Executive Officer

MOVED: Cr Rooney **SECONDED:** Cr Weedon

“That the Report from the Chief Executive Officer for the December meeting be received and noted”.

CARRIED

14.1.1 Enterprise Agreement – Australian Services Union (ASU)

MOVED: Cr Smith **SECONDED:** Cr Axford

“That Council agrees to the Enterprise Agreement between the District Council of Barunga West and the Australian Services Union for a 12 month period expiring 31st December 2012.”

CARRIED

14.1.2 Port Broughton Waste Disposal Site – Lease with Port Broughton Recycling Centre (PBRC).

Noted.

14.1.3 Native Vegetation Plans

MOVED: Cr Kerley **SECONDED:** Cr Rowlands

That the Native Vegetation Plans be deferred to the next Council meeting, and that a meeting of interested Elected Members be held before that time.”

CARRIED

14.1.4 Ombudsman Investigations.

Noted.

14.1.5 Mr S Pattingale – emails regarding Foreshore Shelter Shade

Noted.

14.1.6 Council’s Community Survey for 2011

MOVED: Cr Rowlands **SECONDED:** C Kerley

“That Council acknowledge receipt of the Community Survey Report from McGregor Tan, and that this report be made available on Council’s website, for inspection at the front counter of both offices, or be available for purchase for a fee of \$10.00.”

CARRIED

14.1.7 Issues considered with the exclusion of the public

MOVED: Cr Weedon **SECONDED:** Cr McDonald

That the items on the following schedule are a reconsideration of all the issues that have been considered “in-camera” by Council, in accordance with the provisions of Section 91(7) of the Local Government Act since 2009, and that Council agrees that the documentation for these items no longer be held in confidence:

11th November 2008	Sale of Council House - Bute	Expressions of Interest received from Real Estate Agents for the sale of the Council house at Evereard Street Bute	Nov-09
11th November 2008	Performance Review District Manager	Mayor gave a progress report on the Performance Review of the District Manager, after consultation with Consultant A. Ashby	Nov-09
11th November 2008	Legal Advise	Report from the Manager - Environmental Services on the compliance action of Dev Applications 344/060, 061,062 & 063/07	Nov-09
9th December 2008	Insurance Claim	Report on substantial Insurance Claim from three Port Broughton Oyster Growers	Dec-09
9th December 2008	Contract Arrangements	Report on proposed sale of grader Contract by David & Sue Aitchison.	Dec-09
13th January 2009	Confidential memo - District manager	Regarding lack of support from the Mayor for staff undertaking their legislative requirements	Jan-10
13th January 2009	Legal Advise	Advice regarding the liabilities of Council in respect of the Fisherman's Bay Development Application approval, with regards to the findings National Climate Change Coastal Vulnerability Report	Jan-10
14th April 2009	Development Issues	Request from an adjoining owner to Council land (Arbon Road, Bute regarding joint residential development	Apr-10

CARRIED

14.1.8 Bute Railway Corridor Project.
Noted.

14.1.9 Yorke Peninsula Tourism Association (YPTA).
Noted.

14.1.10 Australia Day Awards

MOVED: Cr Smith SECONDED: Cr McDonald
"That Council agrees to award Michael Krieger the Port Broughton District Citizen of the Year Award."

CARRIED

MOVED: Cr Kerley SECONDED: Mayor Dolling
"That Council agrees to award Barunga Village Inc Opening of Barunga by the Sea the Port Broughton District Community Event of the Year Award."

CARRIED

MOVED: Cr Rooney SECONDED: Cr Simmons
"That Council agrees to award Kulpara Showjumping Spectacular the Bute District Community Event of the Year Award."

CARRIED

14.1.11 Records Management Policy

MOVED: Cr Axford SECONDED: Cr Simmons

"That Council acknowledges the receipt of the Record Management Policy as presented in the Chief Executive Officer's December 2011 Report, and accept the Policy."

CARRIED

14.1.12 Visitor Information Outlet Tender

MOVED: Cr Rooney SECONDED: Cr McDonald

"That the Council authorize the Senior Staff to open and assess the tenders for the Visitor Information Outlet project at the Pot Broughton Community Hall, and if the successful tenderer is within Council's budget, that the Senior Staff be authorized to award the tender."

CARRIED

14.2 Manager - Finance & Administration – Peter Ward

MOVED: Cr Kerley SECONDED: Cr Smith

"That the Report from the Manager – Finance & Administration for the December meeting be received and noted".

CARRIED

14.2.1 Grants Commission

Noted.

14.2.2 Council Building Asset Valuations

Noted.

14.2.3 Council Insurances

MOVED: Cr Kerley SECONDED: Cr Smith

"(1) That the Audit Committee reviews the operations of the community groups to determine which groups are to be covered; and

(2) the Audit Committee reviews the fund allocation process to community groups as part of the initial budget process. "

CARRIED

14.2.4 Genealogy Society

Noted.

14.2.5 Vehicle Sale.

Noted.

14.2.6 Works Compensation Adjusted Premium

Noted.

14.2.7 Audit Management Letter

Noted.

- 14.2.8 **Council Audio Visual**
MOVED: Cr Rowlands SECONDED: Cr Rooney
"That the Finance Manager purchase suitable audio visual systems for the Port Broughton Office and depot for training purposes."
CARRIED
- 14.2.9 **Golf Club Mower**
MOVED: Cr Rowlands SECONDED: Cr Weedon
"That Council agree to provide the Port Broughton Golf Club with a loan at commercial interest rates for a demo Toro Groundmaster 4500D lawnmower with the mower to remain Council's property until such time as the loan is repaid."
CARRIED
- 14.3 **Manager – Works – Fred Linke**
MOVED: Cr Axford SECONDED: Cr McDonald
"That the Report from the Manager – Works for the December meeting be received and noted".
CARRIED
- 14.3.1 **Bute, High Street, Works**
Noted.
- 14.3.2 **Bute CWMS Pump Station Upgrade**
Noted.
- 14.3.3 **Vandalism to new Signage**
Noted.
- 14.3.4 **Change of Speed Limits**
Noted.
- 14.3.5 **Port Broughton Septic Tank Pump Out Tender**
MOVED: Cr Simmons SECONDED: Cr Rooney
"That Council award the contract to desludge septic tanks connected to the CWMS in Port Broughton to Clare Valley Waste."
CARRIED
- 14.4 **CEO - Development Report**
MOVED: Cr Simmons SECONDED: Cr Rooney
"That the Report from the Manager –Environmental Services for the November 2011 meeting be received and noted".
CARRIED
- 14.4.1 **DC Barunga West Better Development Plan Conversion (BDP).**
Noted.
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14.4.2 Rural Living Development Plan Amendment (DPA)

Noted.

14.4.3 Fisherman's Bay Management (FBM) Freeholding application

Noted.

(The CEO advised that the Development Assessment Commission would be distributing a letter to all licencees advising of the process for assessing the freeholding application).

14.4.4 Development Plan – Progress Report

Noted.

14.4.5 Environmental Health Services

Noted.

14. Closure

14.1 The Mayor declared the meeting closed at 9.50pm.

Cr D Dolling
Mayor
District Council of Barunga West