

**MINUTES of the Ordinary Meeting of the District Council  
of Barunga West held on Tuesday 9<sup>th</sup> August 2011  
commencing at 7.00pm at the Bute Council Chambers,  
Railway Terrace, Port Broughton**

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**1. Present:**

Mayor D Dolling, Cr C Axford, Cr L Kerley, Cr M McDonald, Cr Rooney, Cr G Rowlands, Cr G Simmons, Cr R Smith, Cr M Weedon, N Hand (Chief Executive Officer), P Ward, (Manager – Finance & Administration), R Linke (Manager – Works), and Ms K Thomas (Minutes Secretary).

**2. Apologies And Leave Of Absence:**

2.1 Leave of Absence:  
Nil

2.2 Apologies:  
Nil

**3. Conflict of Interest Provisions**

3.1 Mayor Dean Dolling declared a conflict of interest with item 14.4.3 Fishermans Bay Management (FBM) Freeholding application as his sister is a director of Fishermans Bay Management.

3.2 Cr Weedon, Cr Rooney and Cr Smith declared a conflict of interest with item 14.4.3 Fishermans Bay Management (FBM) Freeholding application as they are members of the Council Development Assessment Panel.

**4. Confirmation of the Minutes of the previous Meeting**

4.1 Ordinary Meeting –12<sup>th</sup> July 2011

**MOVED: Cr Rooney**

**SECONDED: Cr Smith**

*“That the Minutes of the Ordinary Meeting of Council held on the 12<sup>th</sup> July 2011 be confirmed as printed and supplied.”*

**CARRIED**

**5. Business Arising from the Minutes**

5.1 Arrangements for publicity for the re-opening of the Port Broughton jetty will occur during the next month.

**6. Deputations**

6.1 Mr Stephen Patingale made a deputation to Council regarding the Port Broughton Foreshore Shelter Shade on the northern side of the Port Broughton jetty.

**MOVED: Cr Rowlands**                      **SECONDED: Cr Kerley**

*“That the shelter shed erected on the northern side of the jetty on the lawn foreshore be:*

- *Relocated to a new position*
- *That the residents of West Terrace who will be impacted by this decision be contacted in writing and consulted fully before this shelter is rebuilt.*
- *That the shelter is orientated to run parallel to the jetty, thereby conforming with the other two shelters on the northern side, so as to limit the visual impact on residents of West Terrace.”*

**DEFEATED**

**Cr Rowlands called for a division.**

**Members voting FOR the Motion: Crs. McDonald, Rowlands, Kerley and Simmons.**

**Members voting AGAINST the Motion: Crs. Smith, Dolling, Weedon, Axford and Rooney.**

**DEFEATED**

**7. Members Reports**

**Mayor Dolling**

04/08/2011 Road inspection with Cr Rooney – Ninnes road  
09/08/2011 Managers Meeting

**Cr Axford**

25/07/2011 Bute Sports Club AGM  
09/08/2011 Opening of Time Capsule at Bute Primary School laid 25 years ago  
25/07/2011 Meeting with SAPol and R Brokate and Council's CEO re: vandalism at Bute

**Cr Kerley**

01/08/2011 NRM Group meeting.

**Cr McDonald**

29/07/2010 Primary Health Care Meeting  
08/08/2011 Port Broughton Area School Governing Council meeting

**Cr Rooney**

20/07/2011 Council's Development Assessment Panel  
08/08/2011 Kulpara Progress Association meeting  
04/08/2011 Road inspection with Mayor Dolling – Ninnes road

**Cr Rowlands**

Nil.

**Cr Simmons**

17/07/2011 LCYP Rail Lunch to hand back Lions Charter  
19/07/2011 Barunga Village Building meeting  
25/07/2011 Bute Sporting Club AGM  
26/07/2011 Barunga Village Meeting  
26/07/2011 Barunga by the Sea Opening Ceremony meeting  
08/08/2011 Barunga Village Meeting re: Governer's Visit.

**Cr Smith**

Nil.

**Cr Weedon**

20/07/2011 Council's Development Assessment Panel  
25/07/2011 Meeting with SAPol and R Brokate and Council's CEO re: vandalism at Bute

**8. Petitions**

9.1 Nil.

**9. Questions with Notice**

9.1 The CEO recently informed Council that one council vehicle had broken down. Whose vehicle was that, what was the nature of the breakdown, where did it occur and exactly how much was the repair bill?

*The CEO provided the following answer:*

*The vehicle that broke down was the Manager – Finance and Administration, at Port Germein. The nature of the breakdown was battery and starter motor. With assistance he was able to get the vehicle operable, and then arranged for repairs to be undertaken with a service for the vehicle. No additional cost was incurred.*

- 9.2 How many Council staff were recently provided with RAA cover and at what cost to the rate payers? Is RAA coverage included as part of staff salary packages?

*The CEO provided the following answer:*

*NO Council staff were provided with RAA Fleet membership. This membership is with the Vehicle and not the drivers. The cost for the five vehicles nominated (minimum required) is \$580.00 per annum at the basic cover. These vehicles are driven by a number of staff and elected members., Hence there is a need to ensure there is some assistance should there be a vehicle breakdown.*

*There are NO benefits to staff salary packages.*

- 9.3 What is the timeline for the Better Development Plan to be submitted and what are we doing to meet that timeline? Have the concerns of ratepayers been addressed and by whom? What changes have been made? Following the conclusion of the BDP process will councillors be seeing and commenting on the final draft of the Plan which is to be submitted?

*The CEO provided the following answer:*

*Progress is being made with the Better Development Conversion. Please refer to the CEO's Development Report – Agenda Item 14.4.1.*

- 9.4 It was discussed at a Council meeting recently that a District Council of Barunga West Facebook account be set up. Has this commenced? Our District Council of Barunga West web site needs a revamp to make it more vibrant, dynamic and welcoming. At present the site does nothing to give prospective visitors a positive view of the Region.

*The CEO provided the following answer:*

*The Local Government Association are currently addressing the issues of Social media and web page and I can report the following:*

- *Facebook – As part of the Local Government Association's "Local; Excellence" program, which includes community engagement, they are investigating the use of social media and mobile technology. They are establishing a trial project with a number of Councils and I have lodged our interest in being a part of this trial. I am awaiting advice on this expression of interest.*
- *Web Page – The LGA engage with a company that operates the backend part of all Council Web pages. Currently the Association has arranged a major upgrade of this process, and are arranging for training of all Council staff associated with the Council web. (We have two admin staff that handle our web page and will be involved in the training.*

*At this stage our Council is scheduled to be upgraded in late February 2012.*

- 9.5 A letter received from Graham Funke (as part of the budget consultation process) concerning his desire for funding for walking tracks and trails was not presented to councillors following the June 29 closing date for public comment. Why was this letter not presented to councillors for comment? SEE MOTION WITH NOTICE

*The CEO provided the following answer:*

*I acknowledge and apologise. I did not see the letter from Mr. Funke, to be part of our budget discussions. However, the Council had put a lot of work into establishing the capital*

*priorities for the 2011/2012 year at their workshop and preliminary budget discussions. Walking trails were not deemed a priority next year. The shared path project, Stage 2, was deemed as a priority for Council funds.*

*There is no doubt that Mr. Funke's enthusiasm has seen the establishment of a number of walking trails around Port Broughton and Fisherman's Bay*

*If the Notice of Motion presented is agreed upon, this will assist with establishing a set of priorities.*

**10. Questions without Notice**

10.1 Various questions without notice were asked and responded to.

**11. Notices of Motion**

11.1 **MOVED:** Cr Kerley **SECONDED:** Cr Rowlands

*"That The District Council of Barunga West's website be revamped to make it colourful, informative, dynamic and welcoming, and that a Facebook account be set up."*

**CARRIED**

11.2 **MOVED:** Cr Kerley **SECONDED:** Cr Rowlands

*"That a budget line be set up in the 2012/13 budget for the provision of walking/bike tracks and trails in the Barunga West Council, that a walking/bike track committee be formed to prepare a plan for these trails and that during 2011/2012 and onwards, Barunga West Council actively pursue all grants available for walking tracks and trails."*

**CARRIED**

**12. Motions without Notice**

12.1 **MOVED:** Cr Rowlands **SECONDED:** Cr McDonald

*"That all motions approved by council but not actioned by the administration in their entirety be listed in each agenda as Outstanding Motions showing the motion and the date Council passed it."*

**CARRIED**

12.2 **MOVED:** Cr Rowlands **SECONDED:** Cr Kerley

*"That Minister Conlon is invited to attend an official celebration for the re-opening of the jetty on Sunday October 2<sup>nd</sup> and local Progress Associations be offered the opportunity to organize an event including a sausage sizzle, cake/ coffee stand, fun ride operators on the foreshore and for other fundraising activities to also be investigated. In the event that Minister Conlon is not available the original date proposed for Minister Conlon's visit (25<sup>th</sup> October 2011) be utilized for an official opening, but the celebration event be held in addition."*

**CARRIED**

12.3 **MOVED:** Cr Rowlands **SECONDED:** Cr Axford

*"That the CEO be instructed to prepare a policy for consideration by Council involving written consultation with adjoining residents when they carry out any works which affects a property owner – no matter what the category of development."*

**CARRIED**

12.4 **MOVED:** Cr Kerley **SECONDED:** Cr Rowlands

*"That Council administration assign currently employed staff to actively pursue grant funding across the broad spectrum of council activities and that the CEO's report to each meeting includes a list of all grant applications for the preceding months and their outcomes. In the*

*2012/13 budget, a budget line be included to assist with the dollar for dollar requirements of some grants and the cost of in kind contributions from council.*

**DEFEATED**

**Cr Rowlands called for a division.**

**Members voting FOR the Motion: Crs McDonald, Rowlands, Kerley and Dolling.**

**Members voting AGAINST the Motion: Crs. Smith, Simmons, Weedon, Axford and Rooney.**

**DEFEATED**

12.5      **MOVED:**                      **Cr Kerley**                      **SECONDED:**      **Cr Simmons**  
*"That Council approach the SA Police Department asking them to adequately police the Port Broughton and Fishermans Bay dry zones over the New Years Eve period."*

**CARRIED**

12.6      **MOVED:**                      **Cr Kerley**                      **SECONDED:**      **Cr McDonald**  
*"That Council introduce a policy that when trees are removed the same amount of native trees and/or shrubs are replanted in appropriate areas to replace the removed trees."*

**CARRIED**

**13. Adoption of Committee Reports**

13.1      Council Development Assessment Panel – 20<sup>th</sup> July  
**MOVED:**                      **Cr Dolling**                      **SECONDED:**      **Cr Simmons**  
*"That Council accept the Minutes from the Council Development Assessment Panel meeting held on 20<sup>th</sup> June 2011."*

**CARRIED**

13.2      Bute Hall Committee – 5<sup>th</sup> July  
**MOVED:**                      **Cr Axford**                      **SECONDED:**      **Cr McDonald**  
*"That Council accept the recommendations from the Bute Town Hall Committee meeting held on 5<sup>th</sup> July 2011."*

**CARRIED**

**14. Council Business – Managers Report**

14.1      **Administration – Chief Executive Officer**  
**MOVED:**      **Cr Rooney**                      **SECONDED:**      **Cr Simmons**  
*"That the Report from the Chief Executive Officer for the August 2011 meeting be received and noted".*

**CARRIED**

14.1.1      **Enterprise Agreement – Australian Services Union**  
Noted.

14.1.2      **Port Broughton Waste Disposal Site – Lease with Port Broughton Recycling Centre (PBRC)**  
Noted.

14.1.3      **Manager – Environmental Services**  
Noted.

14.1.4      **Performance Review – Chief Executive Officer**  
Noted.

- 14.1.5 **Port Broughton Visitor Information Outlet (VIO) – Grant approval**  
Noted.
- 14.1.6 **High Street, Bute**  
Noted.
- 14.1.7 **Department of Environment and Natural Resources – Coastal Management Branch**  
Noted.
- 14.1.8 **Ms Julie Norman – 15 Kadina Road, Port Broughton**  
Noted.
- 14.1.9 **Council’s Community Survey for 2011**  
Noted.
- 14.1.10 **Port Broughton Jetty Opening**  
Noted.
- 14.1.11 **Port Broughton Bowling Club**  
**MOVED: Cr Simmons                      SECONDED: Cr Weedon**  
**Mayor Dolling refrained from voting on this topic as he is a bowler.**  
*“That Council agree in principle to support the application of the Port Broughton Bowling Club for the proposed upgrade of the playing surface of the Bowling Club to a synthetic surface. This support includes the approval to undertake the proposed work on Council land, with the approval of the Debenture Loan subject to the proposed feasibility study.”*  
**CARRIED**
- 14.1.12 **Bicycle SA 2012 Annual Tour**  
Noted.  
**MOVED: Cr Rowlands                      SECONDED: Cr Axford**  
*“That Council support the proposal of Bicycle SA 2012 in principal subject to the provision of further information.”*  
**CARRIED**
- 14.1.13 **Mr G McGuire – North Fishermans Bay**  
**MOVED: Cr Smith                      SECONDED: Cr Rolands**  
*“That*  
*(a) Before making any decision on the request to upgrade the track to North Fisherman’s bay that the Works Committee have an inspection to ascertain the required works to upgrade the track.*  
*(b) The next meeting of the Works Committee be held on Wednesday 24<sup>th</sup> August 2011 commencing at 8.30am.”*  
**CARRIED**
- 14.1.14 **Bute Hall – renovations to windows**  
**MOVED: Cr Simmons                      SECONDED: Cr Axford**  
*“That Council proceed with replacement of six windows on the northern side (facing the RSL Hall) and two facing the front on High Street and accept the quote of \$5417.50.”*  
**CARRIED**

- 14.1.15 Bute RSL – placement of a Howitzer Field Gun**  
**MOVED: Cr Kerley SECONDED: Cr Weedon**  
*“That Council approves the request of the Bute RSL to place a 105mm Howitzer field gun adjacent to the Memorial Gardens in High Street Bute. (adjoining the Bute Supper Room).”*  
**CARRIED**
- 14.1.16 Central Local Government Region – Audit Committee requirements**  
**MOVED: Cr Smith SECONDED: Cr Simmons**  
*“That the Council supports the application to the Minister of Local Government for the exemption of the requirements of the Local Government Act 1999 by the Central Local Government Region to have an Audit Committee.”*  
**CARRIED**
- 14.1.17 Yorke Peninsula Tourism Marketing Committee**  
**MOVED: Cr Kerley SECONDED: Cr McDonald**  
*“That Council accepts the proposed Constitution for the new Yorke Peninsula Tourism Marketing Committee.”*  
**CARRIED**
- 14.1.18 Elected Members Ordinary Returns**  
Noted.
- 14.2 Manager, Finance & Administration – Peter Ward**  
**MOVED: Cr Axford SECONDED: Cr Kerley**  
*“That the Report from the Manager, Finance & Administration for the August 2011 meeting be received and noted”.*  
**CARRIED**
- 14.2.1 Fees & Charges 2011-12**  
Noted.
- 14.2.2 Tickera Golf Club Proposed Works**  
Noted.
- 14.2.3 Auditors Visit**  
Noted.
- 14.2.4 Port Broughton Golf Club Insurance Claim**  
**MOVED: Cr Rowlands SECONDED: Cr McDonald**  
*“That Council reimburse the Port Broughton Golf Club the cost of the SA Water invoice in the sum of \$2096.10 (less regular ongoing costs) as requested and make a discretionary claim to the insurer for the same amount.”*  
**CARRIED**
- 14.3 Manager, Works – Fred Linke**  
**MOVED: Cr Smith SECONDED: Cr Axford**  
*“That the Report from the Manager, Works for the August 2011 meeting be received and noted”.*  
**CARRIED**

- 14.3.1 Trees to be removed**  
Noted.
- 14.3.2 Works Staff**  
Noted.
- 14.3.3 Sea Front Shelter – South of Jetty**  
Noted.
- 14.3.4 Port Broughton Hospital request for cigarette butt-out bins and removal of trees**  
**MOVED: Cr Kerley                      SECONDED: Cr Smith**  
*“That Council take no action with the request from the Port Broughton District Hospital to install cigarette butt out bins and to remove trees situated on the hospital grounds.”*

**CARRIED**

- 14.4 CEO – Development Report**  
**MOVED: Cr Rowlands                      SECONDED: Cr Simmons**  
*“That the Report from CEO - Development for the August 2011 meeting be received and noted”.*

**CARRIED**

- 14.4.1 DC Barunga West Better Development Plan conversion (BDP)**  
Noted.
- 14.4.2 Rural Living Development Plan Amendment (DPA)**  
Noted.
- 14.4.3 Fishermans Bay Management (FBM) Freeholding application**

**Mayor Dolling declared that in accordance with Section 73 of the Local Government Act 1999 he had a conflict of interest with item 14.4.3 as his sister is a Director of Fishermans Bay Management, the applicant for Development DA 344/D006/99 and 344/D007/10.**  
**Mayor Dolling left the meeting at 10.10pm.**

**Cr Smith, Cr Rooney and Cr Weedon declared that in accordance with Section 73 of the Local Government Act 1999 they had a conflict of interest with item 14.4.3 as they are members of Council’s Development Assessment Panel which may need to consider Development DA 344/D006/99 and 344/D007/10 in the future.**  
**Cr Smith, Cr Rooney and Cr Weedon left the meeting at 10.10pm**

**Cr McDonald was appointed to act as Mayor for the duration of the absence of the Mayor and the Deputy Mayor.**

Update provided by Chief Executive Officer and questions asked by Cr Rowlands to which answers were provided by the Chief Executive Officer.

**Mayor Dolling, Cr Smith, Cr Rooney and Cr Weedon returned to the meeting at 10.25pm.**



- 14.4.4 **Casey Street (Port Broughton) development – storm water retention basin**  
Noted.
- 14.4.5 **Council’s Compliance Registers**  
Noted.
- 14.4.6 **Enforcement Policy**  
**MOVED: Cr Smith                      SECONDED: Cr Rooney**  
*“That the Council endorse the Enforcement Policy as presented by the Chief Executive Officer in his report of August 2011.”*
- CARRIED**
- 14.4.7 **Development Application – Progress Report**  
Noted.
- 14.4.8 **Environmental Health Services**  
Noted.

**15. Closure**

The Mayor declared the meeting closed at 10.30pm.

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**Cr Dean Dolling**  
**Mayor**  
**District Council of Barunga West**