

3.2.1 Terms of Office of Chairperson

MOVED: Cr Simmons

SECONDED: Cr Kerley

“That the term of office for the position of Mayor of the District Council of Barunga West shall be for four years.”

CARRIED UNANIMOUSLY

Cr Kerley nominated **Cr Axford** be Mayor.

The nomination was accepted by **Cr Axford**.

Cr Malcolm McDonald nominated **Cr Dolling** be Mayor.

The nomination was accepted by **Cr Dolling**.

Cr Axford was duly elected in to the position of Mayor.

Cr Axford took conduct of the meeting at 7.15pm.

3.2.2 Appointment of Deputy Mayor

MOVED: Cr Kerley

SECONDED: Cr Margaret McDonald

“That in accordance with the provisions of Section 51(3) of the Local Government Act 1999, the Council resolves that it shall have a Deputy Mayor”

CARRIED UNANIMOUSLY

MOVED: Cr Dolling

SECONDED: Cr Barker

“That the term of office for the position of Deputy Mayor of the District Council of Barunga West shall be for four years”.

CARRIED UNANIMOUSLY

Cr Barker nominated **Cr Margaret McDonald** be Deputy Mayor.

The nomination was accepted by **Cr Margaret McDonald**.

Cr Simmons nominated **Cr Dolling** be Deputy Mayor.

The nomination was accepted by **Cr Dolling**.

Cr Dolling was duly elected in to the position of Deputy Mayor.

3.3 Time and Place of Council Meetings

MOVED: Cr Malcolm McDonald

SECONDED: Cr Bettess

“That the ordinary meetings of Council will be held on the second Tuesday of each month, commencing at 7pm, excepting the month of January where the ordinary meeting of Council shall be on the third Tuesday of the Month, and 4 are to be held at Port Broughton, 4 to be held at Bute and 4 to be held at other locations within the District.”

Cr Kerley proposed an amendment to the motion

MOVED: Cr Kerley

SECONDED: Cr Margaret McDonald

“That the ordinary meetings of Council will be held on the second Tuesday of each month, commencing at 7pm, excepting the month of January where the ordinary meeting of Council shall be on the third Tuesday of the Month, and 6 are to be held at the Port Broughton Meeting Room of Council and 6 at the Bute Meeting Room of Council.”

The amendment became the motion

CARRIED

3.4 Committees of Council

Executive Committee

MOVED: Cr Dolling

SECONDED: Cr Kerley

“That:

- 1. Council forms an Executive Committee with the Mayor as an ex officio member, along with the Deputy Mayor and two other members of Council, and that the Executive Committee have delegated authority to undertake the performance appraisal of the Chief Executive Officer, and to consider any urgent matters of importance requiring attention between meetings, and;*
- 2. The Chief Executive Officer prepare Terms of Reference for the Executive Committee for consideration by Council.”*

CARRIED UNANIMOUSLY

Cr Winen nominated **Cr Margaret McDonald** to be on the Executive Committee.

Cr Margaret McDonald accepted the nomination.

Cr Barker nominated **Cr Kerley** to be on the Executive Committee.

Cr Kerley accepted the nomination.

Cr Simmons nominated **Cr Winen** to be on the Executive Committee.

Cr Winen declined the nomination.

Cr Dolling nominated **Cr Bettess** to be on the Executive Committee.

Cr Bettess declined the nomination.

MOVED: Cr Dolling

SECONDED: Cr Barker

“That the following Elected Members are appointed to the Executive Committee, namely:

- 1. Councillor Margaret McDonald and;*
- 2. Councillor Kerley*

Audit Committee

Cr Barker nominated **Cr Axford** to be on the Audit Committee

Cr Axford accepted the nomination.

Cr Margaret McDonald nominate **Cr Winen** to be on the Audit Committee

Cr Winen accepted the nomination.

Cr Kerley nominated **Cr Margaret McDonald** to be on the Audit Committee.
Cr Margaret McDonald accepted.

Cr Barker nominated **Cr Dolling** to be on the Audit Committee.
Cr Dolling accepted the nomination.

MOVED: Cr Malcolm McDonald

SECONDED: Cr Kerley

That:

1. *Council appoint Ms. Pat Flood as its Independent Chair of the Audit Committee, and;*
2. *The following Elected Members be appointed as members of the Audit Committee, namely:*
 1. *Councillor Axford;*
 2. *Councillor Winen;*
 3. *Councillor Margaret McDonald;*
 4. *Councillor Dolling*

CARRIED UNANIMOUSLY

Development Assessment Panel (DAP)

Cr Kerley nominated **Cr Bettess** to be on the Development Assessment Panel.
Cr Bettess accepted the nomination.

Cr Margaret McDonald nominated **Cr Dolling** to be on the Development Assessment Panel.
Cr Dolling accepted the nomination.

Cr Winen nominated **Cr Barker** to be on the Development Assessment Panel.
Cr Barker accepted the nomination.

MOVED: Cr Bettess

SECONDED: Cr Winen

That:

1. *Should the District Council of Copper Coast's Development Assessment Panel members agree, Council accept the offer to allow the Independent Members of their Council's Development Assessment Panel to be this Council's Independent Members, and;*
2. *Appoint the following Councillors to the Council Development Assessment Panel for the required two year period December 2014-December 2016, namely:*
 1. *Councillors Bettess ,*
 2. *Councillors Dolling,*
 3. *Councillors Barker; and;*
3. *Appoint the Chief Executive Officer as the Public Officer of the Development Assessment Panel"*

CARRIED UNANIMOUSLY

3.5 Council Member Allowances and Benefits

Elected Member Allowances

MOVED: Cr Kerley

SECONDED: Cr Simmons

“That:

- 1. Council adopts the determination of the Remuneration Tribunal, for the level of Council allowances, in accordance with the provisions of Section 76 of the Local Government Act 1999, and;*
- 2. The allowances will be paid three months in arrears.”*

CARRIED UNANIMOUSLY

Travel Allowance

MOVED: Cr Kerley

SECONDED: Cr Dolling

“That the Council pay a travelling allowance to Councillors who submit a travelling expense claim form, in accordance with the travelling allowance set by the Australian Taxation Office, and this expense be paid every six months, in arrears.”

CARRIED

Other Expenses

MOVED: Cr Margaret McDonald

SECONDED: Cr Kerley

“That the Council adopt the current Elected Members Allowances and Benefits Policy, to take effect from the 18th of November 2014, in accordance with the provisions of Section 79 of the Local Government Act 1999.”

CARRIED UNANIMOUSLY

3.6 Community Groups with Council Representation

MOVED: Cr Bettess

SECONDED: Cr Margaret McDonald

- 1. “That the following Community Groups and representation be agreed, namely:*

Yorke Peninsula Community Transport and Services (formerly HACC)

Cr Simmons

Port Broughton Community School Library

Cr Simmons

Central Region of Local Government

Mayor Axford

Local Government Association of SA (Including Local Government Finance Authority)

Mayor Axford

Barunga Village

Cr Simmons

Port Broughton Area School

Cr Margaret McDonald

Port Broughton District Hospital and Health Services Advisory Council (HAC)

Cr Margaret McDonald

Barunga West Building Fire Safety Committee

Cr Dolling

Barunga West Road Safety Committee

Cr Barker

2. *That Council only pay travelling allowances for membership of committees that Council is legally obliged to nominate an elected member.*

CARRIED UNANIMOUSLY

4. Confirmation of the minutes of the previous meetings

MOVED: Cr Kerley

SECONDED: Cr Dolling

4.1 Ordinary Meeting of Council held on the 14th October 2014

"That the Minutes of the Ordinary Meeting of Council held on the 14th October 2014 be confirmed as printed and supplied with amendments."

CARRIED UNANIMOUSLY

MOVED: Cr Margaret McDonald

SECONDED: Cr Kerley

4.2 Confidential Meeting of Council held on the 14th October 2014

"That the Minutes of the Confidential Meeting of Council held on the 14th October 2014 be confirmed as printed and supplied with amendments."

CARRIED UNANIMOUSLY

5. Business Arising from Minutes

5.1

6. Deputations

6.1 Nil

7. Members Reports

7.1 Cr Dolling

18/10/2014 Celebration of Employment Awards Dinner, Bute
20/10/2014 Bushfire CFS Meeting, Bute
28/10/2014 Achievement Awards Dinner, Clare
30/10/2014 LGA Dinner, Adelaide Oval
31/10/2014 LGA AGM Adelaide Oval
11/11/2014 Remembrance Day Service, Port Broughton

7.2 Cr Bettess

N/A

7.3 Cr Axford

18/10/2014 Celebration of Employment Awards at Bute Memorial Hall
24/10/2014 Meeting with Peter Ward and Bute Community Gym Committee
29/10/2014 Informal Workshop, Port Broughton
14/11/2014 YPCT Photo

7.4 Cr Margaret McDonald

27/10/2014 Port Broughton Area School Governing Council Meeting
29/10/2014 Informal Workshop, Port Broughton
31/10/2014 Primary Health Care Meeting
11/11/2014 Remembrance Day Service at Port Broughton
03/11/2014 Port Broughton Progress Association
14/11/2014 Meeting with YPCT for photo of Barunga West female councillors

7.5 Cr Malcolm McDonald

N/A

7.6 Cr Simmons

18/10/2014 Celebration of Employment Awards, Bute
22/10/2014 Barunga Village AGM
22/10/2014 Bute 2000 Meeting
29/10/2014 Informal Workshop, Port Broughton
30/10/2014 Library Meeting
14/11/2014 Photo with YP Times at Port Broughton
11/11/2014 Remembrance Day Service, Bute

7.7 Cr Kerley

21/10/2014 Streetscape Meeting at Port Broughton
29/10/2014 Informal workshop
11/11/2014 Remembrance Day Service Port Broughton
13/11/2014 Streetscape Meeting at Port Broughton with Steven Winen
14/11/2014 Photos with Sonny (women in Local Government)

7.8 Cr M Barker

N/A

7.9 Cr G Winen

N/A

8. Petitions

8.1 Nil

9. Questions with Notice

9.1 Nil

10. Questions without Notice

10.1 Nil

11. Motions with Notice

11.1 Nil

12. Motions without Notice

12.1 Nil

13. Adoption of Committee Reports

13.1 Nil

14. Council Business – Manager’s Reports

14.1 Chief Executive Officer Report – Andrew Cole

MOVED: Cr Dolling

SECONDED: Cr Simmons

“That the Report from the Chief Executive Officer for the November 2014 meeting be received and noted”

CARRIED UNANIMOUSLY

14.1.1 2014 Periodic Council Election

Noted

14.1.2 Plans and Policies Update

Noted

14.1.3 Council Subsidiaries

Noted

14.1.4 Major Council Projects/Activities

Noted

14.1.5 Draft 2013/14 Annual Report

MOVED: Cr Dolling

SECONDED: Cr Margaret McDonald

“That the 2013/14 Annual Report be adopted, including editorial corrections.”

CARRIED UNANIMOUSLY

14.1.6 [Draft Volunteers Policy and Code of Conduct](#)

MOVED: Cr Barker

SECONDED: Cr Kerley

"That the draft volunteers policy and draft volunteers code of conduct be released for a period of public consultation of not less than 21 days."

CARRIED UNANIMOUSLY

14.1.7 [Meetings](#)

Noted

14.2 [Finance Report - Peter Ward](#)

MOVED: Cr Kerley

SECONDED: Cr Margaret McDonald

"That the Report from the Deputy Chief Executive Officer for the November 2014 meeting be received and noted"

CARRIED UNANIMOUSLY

14.2.1 [September 2014 Quarterly Budget Review](#)

MOVED: Cr Kerley

SECONDED: Cr Barker

"That the recommended budget amendments contained within the September 2014 budget revision be adopted in accordance with Regulation 9 of the Local Government (Financial Management) Regulations 2011."

CARRIED UNANIMOUSLY

14.2.2 [LGA Mutual Liability Scheme](#)

Noted

14.2.3 [Bute Gym - Electrical](#)

MOVED: Cr Kerley

SECONDED: Cr Margaret McDonald

"That

- 1. Council's Community Land Management Plan be amended to reflect the proposed use of the Supper Room of the Bute Soldiers Memorial Hall for a community-based indoor gym, and;*
- 2. The amended Community Land Management Plan be submitted to a period of public consultation of not less than 21 days."*

CARRIED UNANIMOUSLY

MOVED: Cr Kerley

SECONDED: Cr Dolling

"That Council allocate \$10,000 of the Council Capital Fund for the purpose of upgrading the infrastructure of the Supper Room of the Bute Soldiers Memorial Hall, to support the operation of community-based activities."

CARRIED UNANIMOUSLY

14.3 [Manager Infrastructure Services – Fred Linke](#)

MOVED: Cr Kerley

SECONDED: Cr Winen

"That the Report from the Manager Infrastructure Services for the November 2014 meeting be received and noted."

CARRIED UNANIMOUSLY

14.3.1 Request to extend the sealing of Hawk Crescent

MOVED: Cr Winen

SECONDED: Cr Dolling

"That Council continue the sealing of the road of Hawk Crescent as planned and currently budgeted for."

CARRIED UNANIMOUSLY

14.3.2 Appointment to Flinders Mid North Bushfire Management Committee

Noted

14.3.3 Request for Road Closure

MOVED: Cr Dolling

SECONDED: Cr Margaret McDonald

"That Council exercise the powers pursuant to Section 33 of the Road Traffic Act 1961 and Clause F of the Instrument of General Approval of the Minister dated 22 August 2013 to:

Pursuant to Section 33(1) of the Road Traffic Act 1961, declare that the event described below ("the roads") is an event to which Section 33 of the Road Traffic Act 1961 applies; and Pursuant to Section 33(1)(a) of the Road Traffic Act 1961, make an order directing that the Roads on which the Event are to be held and any adjacent or joining roads specified below, be closed to traffic:

Bay Street, Port Broughton (between East Terrace and West Terrace) between the times of 2.30pm and 5.00pm, on Sunday 14th December 2014, for the purpose of a Christmas Pageant Parade and Activities."

CARRIED UNANIMOUSLY

14.3.4 Tasks

Noted

14.3.5 Meetings

Noted

14.4 Development Services – Deb Brokenshire

MOVED: Cr Barker

SECONDED: Cr Simmons

"That the Report from the Manager Development Services for the November 2014 meeting be received and noted."

CARRIED UNANIMOUSLY

14.4.1 Draft Building and Swimming Pool Inspection Policy

MOVED: Cr Margaret McDonald

SECONDED: Cr Simmons

"That the Draft Building and Swimming Pool Inspection Policy be released for a period of public consultation of not less than 21 days."

CARRIED UNANIMOUSLY

14.4.2 Bute RSL Application – M2A2 Howitzer Gun

Noted

14.5 Risk Management Update – Penny Sternal

MOVED: Cr Kerley

SECONDED: Cr Bettess

“That the Report from the Risk Management Officer for the November 2014 meeting be received and noted.”

CARRIED UNANIMOUSLY

14.5.1 Risk Management Update

Noted

14.5.2 Meetings

Noted

15. Correspondence

15.1 Noted

16. Confidential Item

16.1 Nil

17. Closure

17.1 The Mayor declared the meeting closed at 9.20pm.

Cr Cynthia Axford
Mayor, District Council of Barunga West