

COMMUNITY GRANTS SCHEME

2023/24

ACQUITTAL FORM

Must be completed and returned to Council before 31st May 2024



Recipient Details:

Name of Organisation:

Contact Person:

Email Address:

Phone Number:

Project Details:

Briefly describe the project that the Community Grant Funding was allocated to:

Did your organisation succeed in what you set out to achieve?

YES / NO

Were there any significant changes from the project outline in your original application? YES / NO
If yes, please provide details

Financial Information:

Grant amount approved:

Total cost of the project:

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Expenditure Attachments:

Tax Invoice attached: YES / NO

Expenditure documentation attached: YES / NO

Additional documentation attached: YES / NO

Acknowledgement and Promotion:

Describe how you acknowledged the Community Grants Scheme Funding you received:

Confirmation if public acknowledgement:

Additional documentation attached: YES / NO

Photographs:

Please attach photographs of the work to support the outcomes and achievements of this report.

Additional Comments:

How did you find the Community Grant process:

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Do you have any suggestions for improvement to the scheme or process: YES / NO
If yes, please provide details:

Do you have any other comments: YES / NO
If yes, please provide details:

Declaration:

I declare that all details supplied on the evaluation report are true and correct to the best of my knowledge: YES / NO

Certification Statement by Recipient Organisation:

I can confirm that the Community Grant to be received from the Barunga West Council will be used to reimburse funds for the project application for which it was granted: YES / NO

Name:

Signature:

Position:

Date:

Barunga West Council Acquittal: (Office use only)

Name:

Signature:

Position:

Date: