



1. POLICY

The District Council of Barunga West is committed to a high level of pro-active Work Health and Safety (WHS) management in line with the organisation purpose of proactively protect and manage local governments employee injury risk today and into the future,

The organisation is committed to providing a WHS Management system that:

- Promotes and facilitates pro-active identification of hazardous work.
- Provides mechanisms to ensure risks arising from the work are eliminated in so far as is reasonably practicable or, where that is not reasonably practicable are controlled so far as is reasonably practicable.
- Before work is undertaken, to ensure, so far as is reasonably practicable, the safety of workers and others and legislative compliance

To meet this commitment, the organisation has implemented a hazardous work system that consists of this policy and a number of specific procedures such as:

- Confined Spaces Management Procedure
- Isolation Lock out Procedure
- Hot Work Procedure
- Electrical Safety Procedure
- Asbestos WHS Procedure
- Excavation and Trenching Procedure
- Hazardous Manual tasks Procedure
- Prevention of falls Procedure
- Work Zone Traffic Management Procedure
- UV and Inclement Weather Procedure
- Remote/Isolated Work Procedure
- Hazardous Chemicals Procedure



The organisation will regularly review in consultation with affected workers (and their representatives), subject area experts and other duty holders (as necessary):

- The effectiveness of this policy and supporting procedures to identify opportunities for continuous improvement
- Adherence to this policy and the supporting procedures and take appropriate action where non-compliances are found.

Note: The use of Hazardous Work as a title for this policy is not intended to imply that this policy addresses all the aspects included within Chapter 4 of the WHS Reg's 2012, although some aspects may be common.

Chief Executive Officer

Signature Andrew Cole Date 27/8/2015

Work Health Safety Committee Chairperson

Signature [Signature] Date 31/8/15



Responsibilities

The senior management team are accountable for checking that adequate resources are identified and provided to enact this policy and supporting procedures effectively.

Supervisors/Managers are accountable for:

- Bringing this policy and supporting procedures to the attention of affected workers in their area
- Monitoring through their supervisory activities that the policies and procedures are adhered to. Checking workers in their area have had appropriate training to undertake the activities identified within this policy and supporting procedures.

Affected workers are accountable for:

- Adhering the requirement of this policy
- Cooperating with procedures, or report any inability to do so in management at the earliest opportunity.

Legislation

South Australian Work Health and Safety Act, 2012

South Australian Work Health and Safety Regulations, 2012

Local Government Act, 1999

References

Australian Standard 4801

Return to Work SA (formerly WorkCover) Performance Standards for Self Insurers (PSSI)

Review

This WHS Hazardous Work Policy shall be reviewed by the [insert Council Name] WHS Committee at minimum within three (3) years of Issued Date (or on significant change to legislation or aspects included in this policy that could affect the health and safety of workers).

Document History:	Version No:	Issue Date:	Description of Change:
	1.0	Sept 2009	New Document, September 2009
	2.0	5/4/13	Terminology changes to reflect 2012 WHS act and Regulations. Examples include; OHS to WHS and employee to worker where appropriate
	2.1	12/4/13	Update of names of subordinate procedures to reflect updated documents.
	3.0	29/07/15	Changed vision statement to Organisation purpose in first paragraph. Updated WorkCover references to Return to Work SA Added opportunity for Council to add elements in the specific procedure list. Changed minimum review timeframe from 2 years to 3 years
	3.1	31/07/15	Correction of the titles for the Hazardous Manual tasks and UV and Inclement Weather Procedures
	3.2	3/08/15	Inclusion of the Electrical safety procedure and the Asbestos WHS Procedure in the list of specific procedures.