

Community Banner Application



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Event Management: DCBW Event Form 5

1. CONTACT DETAILS

This application is to erect a banner(s) on Council's Structures and land, subject to the specifications included.

Name of Applicant / Organisation	
Contact Person	
Contact telephone	
Contact Address	
Contact Email	
Date(s) of Event	
Description of Banner (including materials used to erect banner)	
Banner Size	
Placement of banner	
Period Commencing	(day/date)
Period Expiring	(day/date)

I acknowledge that on behalf of the Organisation I have read and understood the Application conditions and on behalf of the Organisation agree to abide by the General Conditions and the Special Conditions of the Application Approval.

I acknowledge that approval of this Application does not automatically grant approval of any other statutory or other policy requirements of the proposed activity.

PLEASE ATTACH A COPY OF THE WORDING OF YOUR BANNER

2. SPECIFICATIONS

1. Banner(s) must not obstruct vehicle or pedestrian traffic
2. Banner(s) must be mounted on existing structure/post and **MUST NOT** be mounted onto trees
3. Period: Maximum of four weeks prior to Community Event and maximum one week after
4. **Notice: Two weeks prior to installation**
5. Air holes may be required to reduce wind loads
6. Application Fee Applies
 - Applicant is responsible for the Banner(s) at all times

The structures erected by council for the purpose of erecting banners, shall be for Community Organisations only.

The structures erected by council for the purpose of erecting banners, shall be for Community Events of a religious, educational, cultural, social or recreational character or that relates to an event of a political character to be undertaken within The Barunga West Council area only.

3. APPLICATION - GENERAL CONDITIONS

WHEN THIS APPLICATION IS APPROVED:-

- A. The Applicant agrees to comply with the General Conditions.
- B. The Applicant agrees to comply with any Special Conditions.
- C. The Applicant agrees to comply with Councils By-Law 4 of 2010 Movable Signs By-Law

AND THE APPLICATION AGREES FURTHER:

1. Standards

- A. During the period in which this Approval is current the Applicant must comply with any applicable industry or health and safety standards in relation to the use of the Area. The Applicant must ensure that the activity permitted to be carried out by this approval is conducted in a safe and responsible manner.

2. Approval Not Transferable

- A. This Approval is not transferable to any other party, person or organisation without the written permission of Council.

3. Authorised Use

- A. Not to use or allow the Area to be used for any purpose or activity other than that authorised by this Approval.

4. Notification of Damage

- A. The Applicant / Organisation must take all reasonable precautions to avoid damage to the structures. The Applicant must immediately notify the Council of

damage to the structures or any Council owned property located within or adjacent to the Area;

- B. The Applicant will be responsible to reimburse the Council for all its reasonable costs to repair or rectify any damage caused as a result of the Applicant' and/or Organisation's use or misuse of the structure.

5. Alterations

- A. The Applicant may not alter or remove any of the existing fixtures or fittings within the Area nor install any structures or items within or adjacent to the Area without the Council's prior approval.

6. Breach

- A. If the Applicant and/or Organisation breaches a provision of this Approval, the Council may give the Applicant written notice to remedy the breach and the notice will identify that failure to remedy the breach will result on cancellation of the Approval.
- B. If the Applicant and/or Organisation fails to remedy the breach within a time specified in the Council's notice then, the Council may cancel this Approval.

7. Execution of Approval

- A. This Approval will not be effective until the Applicant has received a copy of the Approval signed by the Council.

8. Contractual Rights Only

- A. This Approval does not confer on the Applicant any exclusive right, entitlement or interest in the Area.

9. Interpretation

- A. In this Permit reference to:
- "the Council" includes its members, employees and agents
 - "the Applicant or Organisation" includes its members, employees and agents
 - "the Area" includes the purpose built structures for the erection of banners and the surrounding area
 - "Structure" includes the purpose built structure

4. SPECIAL CONDITIONS

1. The Applicant / Organisations shall ensure the banner sign remains secured in a safe manner whilst erected.

COMMENTS

I acknowledge that I have read and understand the permit conditions and agree to abide by the said conditions.

Signed for and on behalf of the applicant:

Name: _____ Date: _____

Position: _____ Signature: _____

5. COUNCIL AUTHORISATION

COUNCIL USE ONLY

Permit	APPROVED / DENIED
Signed: _____	Date: _____
Position: _____	
CEO Signed: _____	Date: _____
Copy of Banner wording received: YES / NO	Date: _____

Booking Noted: _____ ICS: _____
If Applicable

Initial

Fees Paid: \$ _____ Date: _____
If Applicable

Initial

Bond Paid: \$ _____ Date: _____
If Applicable

Initial

Action Required:

If Applicable

