

# Power Usage – Hire Form

Event Management: Event Form 7



**Barunga West  
Council**

The Barunga West Council has some power outlets available for Public Use along the Foreshore in Port Broughton, to enable the public to utilise this power supply, the following application must be made.

## 1. CONTACT DETAILS

Type of function:	_____
Name of hirer:	_____
Contact person:	_____
Telephone No:	_____
Mailing address:	_____ _____
Date(s) required:	_____
Duration of function:	From _____ am/pm To _____ am/pm

## 2. BOND REFUND DETAILS

Contact Person:	_____
Telephone No:	_____
Mailing Address:	_____
Direct Credit Details:	ACC Name: _____
	BSB: _____
	ACC Number: _____

## 3. BOOKING PROCEDURE

1. All bookings must be made through the Council.  
Telephone bookings will be accepted, however, unless a completed application form is returned within 7 days, the booking will not be considered firm.
2. All fees are payable at least 7 days prior to the required date, unless special arrangements have been made with the Council.
3. The Works Manager [or delegate] is the only officer authorised to approve this application.

**4. CONDITIONS OF USE / HIRE**

1. The Chief Executive Officer or an authorised officer has the Right to Refuse any application for the usage / hire of power supply outlets on the Port Broughton Foreshore.
2. The Hirer will be responsible for any damage to the Power Supply Outlets which is attributed during the hire period.
3. Council requires a bond of \$200.00 to be paid prior to the use of the Power Supply and is refundable when the power supply has been inspected and is deemed to be in the same condition as hired.

**I acknowledge that I have read and understand the conditions of hire / use and agree to abide by the said conditions.**

***Signed for and on behalf of the applicant:***

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Position: \_\_\_\_\_ Signature: \_\_\_\_\_

**5. COUNCIL AUTHORISATION**

**COUNCIL USE ONLY**

**Booking APPROVED / DENIED**

Signed \_\_\_\_\_ Date: \_\_\_\_\_  
 Position \_\_\_\_\_

Booking Noted: \_\_\_\_\_ ICS: \_\_\_\_\_   
 Bond Paid: \$ 200.00 \_\_\_\_\_ Date: \_\_\_\_\_   
 Bond Refunded: \$ \_\_\_\_\_ Date: \_\_\_\_\_   
 Fees Paid: \$ 10.00 \_\_\_\_\_ Date: \_\_\_\_\_

Action Required:  
**If Applicable**

\_\_\_\_\_  
 \_\_\_\_\_